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W-PREFIX (MMICS) MAINTENANCE MANAGEMENT CAREER LADDER PERSONNEL--ETC(U)
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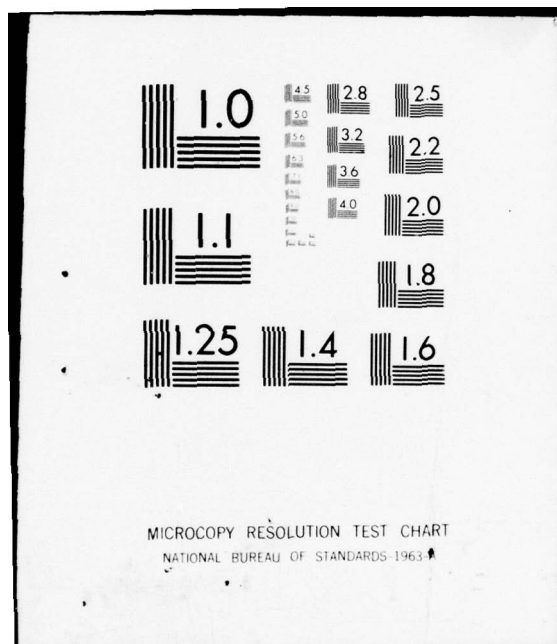
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Thomas E.
Ulrich

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W-PREFIX (MMICS) MAINTENANCE MANAGEMENT
CAREER LADDER PERSONNEL,

DAESC W392X0

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USAFOMC OCCUPATIONAL SURVEY SPECIAL REPORT

TITLE: W-Prefix (MMICS) Maintenance Management Career Ladder Personnel

AUTHOR: Captain Thomas E. Ulrich

ABSTRACT: This special report is part of a comprehensive occupational survey of the Maintenance Management career ladder which will be completed by mid 1978. Classification personnel of the AFMPC requested information about the job performed by MMICS Files Maintenance (W-prefix) personnel. The overall finding of this analysis is that the W-prefix personnel perform a function which is distinct from the rest of the 392X0 career ladder.

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OCCUPATIONAL SURVEY SPECIAL REPORT
W-PREFIX (MMICS) MAINTENANCE MANAGEMENT
CAREER LADDER PERSONNEL

Introduction

In a letter dated 10 Jan 77, AFMPC/DPMRPQ requested an abbreviated occupational survey to study the Maintenance Management career ladder with emphasis on the job performed by personnel with the W-prefix, the Maintenance Management Information Control System (MMICS) Files Maintenance function. Evaluation of career field documents and training materials and a visit to the training center at Chanute AFB revealed that the project should be conducted as an occupational survey of the entire 392X0 career ladder. Complete redevelopment of the job inventory for the basic maintenance management duties as well as the addition of MMICS Files Maintenance duties were required. In order to be responsive to the using agencies, including AFMPC/DPMRPQ, two reports were projected: an initial report comparing W392X0 with the rest of the Maintenance Management career ladder, and a complete Occupational Survey Report covering the Maintenance Management career ladder.

This document is the initial report. It describes the development and administration of the survey instrument and presents a comparison between task and background data of DAFSC W392X0 individuals with DAFSC 392X0 personnel who do not hold the W-prefix in their DAFSC. An extract of survey data, consisting of four pertinent computer printouts, is attached as part of this report.

Development and Administration

The data collection instrument for this survey was USAF Job Inventory AFPT 90-392-334. The inventory booklet was composed of two parts: a background information section in which job incumbents provided information about themselves, and a duty-task list section which assessed percent members performing and the relative amount of time spent on tasks performed. The latter section consisted of 338 tasks grouped under 15 duty headings. Thorough research of publications and directives and personal interviews with 25 subject matter specialists contributed to the development of the survey instrument.

The tasks included in the job inventory were designed to cover the range of jobs that could be performed by a maintenance manager working in any DAFSC 392X0 position. Tasks specific to the different categories of maintenance management, such as scheduling, documentation, shop work, and files maintenance were included under appropriate duty headings. Tasks related to basic management, supervision, and training were also included in order to obtain a picture of the complete job performed by an incumbent.

Survey administration occurred during June through August 1977. Consolidated base personnel offices at operational bases worldwide received the inventory booklets for administration to incumbents holding DAFSC 392X0. The returns from DAFSC 392X0 personnel represent 70 percent of the assigned Maintenance Management career ladder strength as of December 1977. The sample population for the analysis included 222 respondents with DAFSC W392X0 and 1431 DAFSC 392X0 respondents who did not have the W-prefix.

Table 1 reflects the percentage distribution, by major command, of assigned personnel in the career ladder as of December 1977. Also reflected is the distribution, by major command, of incumbents in the survey sample; population and sample data is listed for both the "W392X0" and "392X0-except W-prefix" groups. The 222 W392X0 respondents in the sample represent 67 percent of the 332 members assigned to the W392X0 function, while the 1,431 392X0 respondents without the W-prefix represent 71 percent of the 2,019 members assigned to the Maintenance Management career ladder without a W-prefix. These samples are considered to be a valid representation of career field distribution.

Fifty operational units were also identified from a listing furnished by the Air Force Data Systems Design Center as probably having at least one individual in a DAFSC other than 392X0 or W392X0 who performs MMICS Files Maintenance duties; these units were sent job inventories and instructed to have the booklets completed by MMICS Files Maintenance personnel with DAFSCs other than 392X0. Booklets from 53 respondents holding DAFSCs outside the Maintenance Management career ladder were received. These individuals primarily held DAFSCs of 431X1E, 443X0G, 316X0G, and 541X0. The data from this group reveal that many of these 53 respondents perform essentially the same job as the W392X0 personnel, although the rest do not follow any consistent pattern in terms of their responses. Consequently, this group of 53 has not been analyzed as a separate entity at this time and has been excluded from the 392X0/W392X0 sample. In the occupational survey report on the Maintenance Management career ladder, the survey data on these 53 respondents will be addressed in more detail.

Comparison Between DAFSC W392X0 Functions and 392X0 Functions Without W-Prefix

Selected background variables from the job inventory reveal the basic demographic similarities and differences between the W392X0 incumbents and the 392X0 incumbents without the W-prefix. These variables are presented in Table 2. The two groups have essentially the same average grade, time in service, and time in their career field. The W392X0 incumbents have less time in their DAFSC (probably a reflection of the time that the W-prefix has been in effect), and on the average they supervise fewer people than do the 392X0 individuals without the W-prefix. In terms of the average number of tasks performed, the average W392X0 incumbent performs 33 percent more tasks than the 392X0 incumbent without the W-prefix.

TABLE 1
COMMAND REPRESENTATION OF W392X0 AND 392X0 (EXCEPT W-PREFIX) SURVEY SAMPLE

COMMAND	PERCENT OF W392X0 ASSIGNED	PERCENT OF W392X0 IN SAMPLE	PERCENT OF NON W392X0 ASSIGNED	PERCENT OF NON W392X0 IN SAMPLE
SAC	23	24	27	28
TAC	20	21	27	28
MAC	27	20	14	15
USAFE	9	11	12	13
ATC	5	9	7	7
ADCOM	4	4	4	4
PACAF	3	4	3	2
AFSC	5	5	2	2
OTHER	4	2	4	1

Total W392X0 Incumbents Assigned - 332
 Total W392X0 Incumbents Sampled - 222
 Percent of W392X0 Respondents Sampled - 67%
 Total 392X0 (except W) Incumbents Assigned - 2019
 Total 392X0 (except W) Incumbents Sampled - 1431
 Percent of 392X0 (except W) Respondents Sampled - 71%

TABLE 2

SUMMARY OF SELECTED BACKGROUND VARIABLES FOR COMPARISON OF
W392X0 WITH NON W-PREFIX 392X0

	W-392X0 (N=222)	392X0 (Other than W-prefix) (N=1431)
Average Grade (SSgt = 5)	5.8	5.5
Average TAFMS (Months)	171	167
Average Time in Career Field (Months)	50	52
Average Time in DAFSC (Months)	33	48
Average Number of Personnel Supervised	2.4	3.4
Average Number of Tasks Performed	65	49

Other background variables from the job inventory reflect differences between the functions performed by W392X0 respondents and the 392X0s without the W-prefix. Responses to the question "What job titles apply to the functions you perform in your present job?" are presented in Table 3. "Files Maintenance Monitor" and "Documentation Monitor" are job titles which are common in the W392X0 function but much less so in the 392X0 respondents without the W-prefix. Conversely, the titles of "Production Shop Scheduler" and "DIFM Monitor" describe the functions of DAFSC 392X0 respondents without the W-prefix but not the W392X0 job.

To present the task data two computer printouts labeled "All Amn in DAFSC 392X0 (Except W392X0)" and "All Amn in DAFSC W392X0" are attached as Appendix A and Appendix B. They reflect the duties and tasks performed for the 392X0 respondents without the W-prefix and the W392X0 respondents, respectively. In these printouts duties and tasks are listed in descending order of average percent time spent by all members in the group. The columnar information in these printouts includes percent of incumbents performing each task, average percent time spent by those incumbents who indicated they perform the task, average percent time spent for all members, and the cumulative sum of average percent time spent by all members (see Appendixes A and B, columns 1-4, respectively).

When examining task performance, the average percent time spent is most meaningful as a method of ranking tasks in order of time spent. When tasks relating to a similar duty are grouped together, the percent time spent for each task can be summed. This provides a total amount of time spent in duty area and allows a more meaningful comparison in the amount of time spent between duty areas.

Examination of the task performance of the W392X0 and the 392X0s without the W-prefix reveals the following findings. Of the 15 duty areas listed in the inventory booklet, the performance of tasks in Duty G ("Performing Files Maintenance Functions") and Duty L ("Managing and Updating Automated Maintenance Records") accounts for 50 percent of the job time of the W392X0 respondents, whereas these two duties account for only seven percent of the job time of the 392X0 respondents without the W-prefix. For the DAFSC 392X0 respondents without the W-prefix, Duty M ("Processing Shop Work") and Duty I ("Planning and Scheduling Maintenance") account for 50 percent of their job time, whereas Duties M and I account for only 15 percent of the job time of the W392X0 respondents.

Survey data indicate that 49 tasks account for 50 percent of the W392X0 incumbents' time. As shown in the second computer printout (Appendix B), 43 of the top 49 tasks are from Duties G and L; of the six tasks remaining, five are general management tasks (e.g., A-9, "Draft correspondence, such as letters, forms, messages or reports") and only one is a technical task outside Duties G and L (I-36, "Prepare or maintain mechanized reports on aerospace vehicle or equipment status, inventory, or utilization"). Examining the data of the 392X0 incumbents without

TABLE 3

RESPONSES TO THE BACKGROUND ITEM "INDICATE ANY JOB TITLE(S) THAT
APPLY TO THE FUNCTIONS YOU PERFORM IN YOUR CURRENT JOB"

JOB TITLE	PERCENT RESPONDING	
	W392X0 (N=222)	Non W392X0 (N=1431)
Files Maintenance Monitor	82	11
Documentation Monitor	39	15
AVDO	21	5
Time Change Monitor	28	13
TCTO Monitor	28	20
Aircraft Scheduler	26	32
Local Manufacture Monitor	2	23
AWAP Monitor	2	23
DIFM Monitor	1	35
Production Shop Scheduler	2	40

the W-prefix (Appendix A), 55 tasks, primarily tasks from Duties M and I, account for 50 percent of their time. There is essentially no overlap between the two groups; only five tasks are repeated in the listing of tasks accounting for half the job time in each group. Four of the five overlapping tasks are general (A-3, A-9, B-1, and B-2) and the one technical task, L-15 ("Open or close remote devices"), appears to be a very elementary task.

Appendix C, labeled "Percent Members Performing Tasks by Selected Groups" presents the tasks listed in the order in which they appeared in the job inventory. The first column shows the percent of the 392X0 respondents without the W-prefix who perform the task, and the second column shows the percent of the W392X0 respondents who perform it. Examination of the printout permits a comparison between the two groups on each task in the inventory.

A more structured comparison between the task performance of W392X0 respondents and that of the 392X0 respondents without the W-prefix is presented in the fourth computer printout attached to this report (see Appendix D, "Difference between SPC002 and SPC003"). The tasks in this printout are listed in the order of amount of difference in percent of members performing by each group; the difference is computed as the percent of the 392X0 respondents without the W-prefix who performed a task minus the percent of W392X0 respondents performing the task. The tasks at the beginning of the list are the tasks performed primarily by DAFSC 392X0 individuals without the W-prefix. The difference between the two groups (shown in column 3 of the printout) decreases as the listing proceeds, until the difference begins to reflect negative numbers, meaning that a greater percentage of W392X0s perform the task than respondents without the W-prefix. The absolute values then increase for the remainder of the tasks, until the tasks listed at the end of the printout (largely from Duty G, "Performing Files Maintenance Functions") are those performed primarily by W392X0 individuals.

The overall finding is that W392X0, MMICS Files Maintenance, constitutes a distinct function from the rest of the 392X0 career ladder. It is not a subset of 392X0, but rather it is a relatively homogeneous function whose focus is separate from rest of the career ladder.

Summary

This report, along with four computer printouts, presents a job description for the W392X0 function, MMICS Files Maintenance. The data indicate that the W-prefix of DAFSC 392X0 is a function distinct from the rest of the Maintenance Management career ladder. Further examination of the entire career area will include a detailed analysis of all the maintenance management non-W prefix functions, and the expanded results will be presented in the regular Occupational Survey Report of the AFSC 392X0 career ladder.

APPENDIX A

ALL AMN IN DAFSC 392XD (EXCEPT W392XD)

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AF HUMAN RESOURCES LABORATORY
AIR FORCE SYSTEMS COMMAND

DUTY AND TASK PERFORMANCE DATA FOR SELECTED GROUP, BASED ON BACKGROUND
INFORMATION LISTED BELOW, FROM THE 392XD CAREER FIELD. TASKS ARE LISTED
IN DESCENDING ORDER OF PERCENT TIME SPENT BY ALL GROUP MEMBERS.

DUTY JOB DESCRIPTION	CASES	TASKS	DUTIES	MBS
	1742	338	15	1431

CUMULATIVE SUM OF AVERAGE PERCENT TIME SPENT BY ALL MEMBERS.....
AVERAGE PERCENT TIME SPENT BY ALL MEMBERS.....
AVERAGE PERCENT TIME SPENT BY MEMBERS PERFORMING.....
PERCENT OF MEMBERS PERFORMING.....

0-TSK

DUTY/TASK TITLE

M	PROCESSING SHOP WORK	63.03	53.61	33.79	33.79
I	PLANNING AND SCHEDULING MAINTENANCE	71.00	32.29	22.92	56.72
J	MAINTAINING MAINTENANCE DOCUMENTATION	53.74	12.38	6.66	63.37
A	ORGANIZING AND PLANNING	70.09	9.04	6.33	69.71
E	SUPERVISING	54.79	11.03	6.04	75.75
L	MANAGING AND UPDATING AUTOMATED MAINTENANCE RECORDS	43.33	12.46	5.40	81.15
9	DIRECTING AND IMPLEMENTING	62.96	5.99	3.77	88.92
4	CONTROLLING MAINTENANCE	48.01	7.34	3.52	88.44
F	PERFORMING GENERAL ADMINISTRATIVE FUNCTIONS	59.26	4.94	2.93	91.37
D	TRAINING	43.96	5.65	2.48	93.85
C	INSPECTING AND EVALUATING	46.19	5.16	2.38	96.24
G	PERFORMING FILES MAINTENANCE FUNCTIONS	23.41	7.59	1.78	98.01
K	COMPUTING AND DETERMINING MAINTENANCE INFORMATION	29.21	4.95	1.45	99.46
M	PERFORMING SYSTEMS ANALYSIS AND	6.64	4.30	.29	99.74
0	DESIGN FUNCTIONS				
	PERFORMING PLANS, MOBILITY, AND	11.39	2.03	.23	99.98
	MAINTENANCE ADMINISTRATION				
	FUNCTIONS				

ALL AMN IN DAFSC 392XD (EXCEPT M392XD)

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AF HUMAN RESOURCES LABORATORY
AIR FORCE SYSTEMS COMMAND

DUTY AND TASK PERFORMANCE DATA FOR SELECTED GROUP, BASED ON BACKGROUND
INFORMATION LISTED BELOW, FROM THE 392XD CAREER FIELD. TASKS ARE LISTED
IN DESCENDING ORDER OF PERCENT TIME SPENT BY ALL GROUP MEMBERS.

TASK JOB DESCRIPTION	CASES	TASKS	DUTIES	MBS	CUMULATIVE SUM OF AVERAGE PERCENT TIME SPENT BY ALL MEMBERS.....										TASK
	1742	338	15	1431	AVERAGE PERCENT TIME SPENT BY ALL MEMBERS.....										SEQ
					PERCENT OF MEMBERS PERFORMING.....										NO
D-TASK	DUTY/TASK TITLE														
M 30	MAKE ENTRIES ON REPARABLE ITEM PROCESSING TAG FORMS (AF TO FORM 350)				43.05	3.76	1.62	1.62							
M 3	ASSIGN PRIORITIES FOR SHOP REPAIR OR FABRICATION				43.21	3.49	1.58	3.20							
M 36	POST STATUS OF WORK IN PROGRESS ONTO VISUAL MEDIA SUCH AS STATUS BOARDS OR CONTROL BOARDS				41.65	3.61	1.50	4.70							
M 39	RECONCILE DIFM LISTS SUCH AS R-26 REPORT				40.46	3.49	1.41	6.11							
M 31	MAKE IN-PROGRESS WORK CHECKS				39.48	3.51	1.39	7.50							5
M 8	COORDINATE DUE-IN FROM MAINTENANCE (DIFM) PROCESSING ACTIONS WITH UNITS OF SUPPLY				41.09	3.22	1.32	8.82							
I 4	ASSIGN INDIVIDUAL JOB CONTROL NUMBERS FOR PLANNED MAINTENANCE				46.40	2.79	1.29	10.11							
I 1	ADJUST SCHEDULES TO MEET EMERGENCY OR PRIORITY MAINTENANCE REQUIREMENTS				47.17	2.63	1.24	11.35							
M 2	ASSIGN JOB CONTROL NUMBERS FOR OFF-EQUIPMENT WORK				43.61	2.75	1.20	12.55							
M 1	ASSIGN JOB CONTROL NUMBERS TO UNSCHEDULED MAINTENANCE JOBS				38.78	3.09	1.20	13.75							10
M 24	INITIATE FOLLOW-UP ACTION ON WORK IN PROGRESS AT MAINTENANCE WORKCENTERS				37.53	3.17	1.19	14.94							
M 2	ASSIGN PRIORITIES FOR UNSCHEDULED MAINTENANCE				36.97	3.07	1.13	16.07							
M 3	COORDINATE MANAGEMENT, OPERATIONAL OR FUNCTIONAL PROBLEMS WITH OTHER AGENCIES				47.59	2.34	1.11	17.19							
M 40	RESCHEDULE IN-SHOP MAINTENANCE				38.92	2.79	1.08	18.27							
M 47	UPDATE DIFM FILES BY COMPLETING DIFM CARDS OR INITIATING 1050-II BASE SUPPLY SYSTEM CARD FORMS (AF FORM 1998)				26.90	3.96	1.06	19.34							15
I 33	POST SCHEDULING INFORMATION ONTO VISUAL MEDIA SUCH AS BOARDS OR CHARTS				32.29	3.12	1.01	20.34							
I 38	PRE-PLAN DAILY MAINTENANCE				28.30	3.40	.96	21.30							
A 9	DRAFT CORRESPONDENCE, SUCH AS LETTERS, FORMS, MESSAGES OR REPORTS				48.85	1.96	.96	22.26							
M 22	IDENTIFY REPARABLES				33.26	2.88	.96	23.22							
M 4	COMPUTE BACKLOG DATA SUCH AS MANHOUR BACKLOG DATA				36.76	2.58	.95	24.17							20
I 5	ASSIGN OR ADJUST PRIORITIES FOR PLANNED OR PRE-PLANNED MAINTENANCE				38.16	2.44	.93	25.10							
M 2	DEVELOP OR IMPROVE WORK METHODS OR PROCEDURES				47.66	1.95	.93	26.03							
M 45	SCHEDULE IN-SHOP WORKLOAD TO WORKCENTERS FOR EQUIPMENT OTHER THAN PME				28.93	3.20	.93	26.96							
I 2	ADJUST SCHEDULES TO MEET EMERGENCY OR PRIORITY OPERATIONAL OR FLYING REQUIREMENTS				39.66	2.62	.91	27.86							
M 3	COMPUTE MANHOURS NEEDED TO ACCOMPLISH IN-SHOP MAINTENANCE				33.89	2.67	.91	28.77							25
M 18	DETERMINE PRIORITIES FOR INSPECTION OF REPARABLE EQUIPMENT				31.10	2.79	.87	29.64							

ALL ANN IN DAFSC 392X0 (EXCEPT M392X0)

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AF MUHAM RESOURCES LABORATORY
AIR FORCE SYSTEMS COMMAND

M 19 EVALUATE MAINTENANCE REQUIRED ON REPARABLE ITEMS TO DETERMINE APPROPRIATE WORKCENTERS FOR ROUTING	29.63	2.02	.00	30.47	
I 10 COORDINATE FLYING/UTILIZATION OR MAINTENANCE SCHEDULING CHANGES WITH ACTION AGENCIES	30.96	2.69	.03	31.31	
M 11 COORDINATE MAINTENANCE TURNAROUND ACTIONS WITH UNITS OF SUPPLY	31.52	2.62	.03	32.13	
M 46 TRANSPORT EQUIPMENT TO, FROM, OR BETWEEN MAINTENANCE WORKCENTERS	23.97	3.38	.01	32.94	30
L 15 OPEN OR CLOSE REMOTE DEVICES	33.61	2.36	.79	33.73	
I 42 SCHEDULE ACCOMPLISHMENT OF TICTOS	34.80	2.27	.79	34.52	
E 7 PROVIDE GUIDANCE TO SUBORDINATES ON PERSONAL, MILITARY OR WORK RELATED PROBLEMS	39.48	2.00	.79	35.31	
M 7 MAINTAIN JOB CONTROL NUMBER REGISTERS	33.12	2.35	.70	36.09	
M 10 COORDINATE LOCAL MANUFACTURE PROCEDURES WITH ACTION AGENCIES	27.25	2.03	.77	36.86	35
B 1 CLARIFY DIRECTIVES, POLICIES, OR PROCEDURES FOR SUBORDINATES	39.62	1.09	.75	37.61	
I 21 DEVELOP WEEKLY UTILIZATION OR MAINTENANCE SCHEDULES FOR AEROSPACE VEHICLES	25.79	2.08	.74	38.35	
M 41 REVIEW AWAITING PARTS (AUP) LISTINGS FROM BASE SUPPLY, SUCH AS R-19 LISTS	26.35	2.01	.70	39.09	
M 1 ASSIST JOB CONTROL NUMBERS FOR LOCAL MANUFACTURE	27.11	2.72	.70	39.83	
M 28 MAINTAIN LOGS OF STATUS OF EQUIPMENT IN MAINTENANCE	25.65	2.03	.72	40.55	40
E 5 PREPARE MILITARY PERFORMANCE REPORTS	41.30	1.75	.72	41.28	
M 44 SCHEDULE CALIBRATION OR MAINTENANCE OF PME	20.41	3.49	.71	41.99	
M 40 VERIFY NATIONAL SUPPLY CLASSIFICATION (NSC) NUMBERS OR PART NUMBERS	25.23	2.77	.70	42.69	
E 11 SUPERVISE MILITARY MAINTENANCE MANAGEMENT SPECIALISTS (AFSC 3923D)	31.73	2.20	.70	43.39	
I 34 PREPARE INSPECTION PACKAGES	25.58	2.68	.69	44.08	45
B 8 PARTICIPATE IN BOARD, COUNCIL, PLANNING OR STAFF MEETINGS	36.55	1.06	.60	44.76	
M 35 PERFORM VISUAL INSPECTION OF REPARABLES	26.90	2.52	.60	45.44	
I 25 INITIATE SCHEDULED INSPECTIONS	27.25	2.46	.67	46.11	
L 8 LOAD DISCREPANCIES INTO SYSTEM RECORDS	22.85	2.87	.66	46.76	
I 11 COORDINATE MAINTENANCE REQUIREMENTS WITH OPERATIONS	26.55	2.44	.65	47.41	50
M 7 COMPUTE SHOP CAPABILITIES	28.65	2.26	.65	48.06	
I 43 SCHEDULE AEROSPACE VEHICLE INSPECTIONS	24.81	2.60	.65	48.70	
I 8 CONDUCT OR ATTEND DAILY MAINTENANCE PLANNING MEETINGS	30.12	2.11	.63	49.34	
I 16 DEVELOP MONTHLY UTILIZATION OR MAINTENANCE SCHEDULES FOR AEROSPACE VEHICLES	25.02	2.47	.62	49.95	
I 22 DISTRIBUTE MAINTENANCE PLANS OR SCHEDULES	28.37	2.17	.62	50.57	55
I 35 PREPARE MAINTENANCE SCHEDULING FORMS SUCH AS WEEKLY EQUIP- MENT UTILIZATION AND MAINTENANCE SCHEDULES (AF FORM 2402)	23.62	2.57	.61	51.18	
E 12 SUPERVISE MILITARY MAINTENANCE MANAGEMENT TECHNICIANS (AFSC 3927D)	27.67	2.17	.60	51.78	
L 21 UPDATE DISCREPANCY DATA USING REMOTE DEVICES	21.52	2.78	.60	52.38	
I 46 SCHEDULE REPLACEMENT OF TIME CHANGE ITEMS	26.21	2.24	.59	52.96	
I 18 DEVELOP OPERATIONAL SCHEDULES SUCH AS FLYING SCHEDULES	19.78	2.96	.59	53.55	60
M 21 IDENTIFY PME ITEMS	19.99	2.92	.58	54.13	
I 4 ASSIGN BLOCKS OF JOB CONTROL NUMBERS TO FUNCTIONAL USERS	28.86	1.98	.57	54.70	
M 32 ORDER SUPPLIES NEEDED FOR IN-SHOP REPAIRS	18.24	3.09	.56	55.27	
M 34 PERFORM FOLLOW-UP ACTIONS FOR CRITICAL ITEM AVAILABILITY	24.18	2.30	.56	55.82	

ALL AMN IN DAFSC 392X0 (EXCEPT W392X0)

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AF HUMAN RESOURCES LABORATORY
AIR FORCE SYSTEMS COMMAND

E	6	PREPARE OR DEVELOP SCHEDULES SUCH AS WORK OR LEAVE SCHEDULES	33.33	1.64	.55	56.37	65
I	39	PROJECT MAINTENANCE REQUIREMENTS	25.16	2.15	.54	56.91	
M	23	INITIATE FOLLOW-UP ACTION ON SUPPLY REQUISITIONS	22.57	2.37	.54	57.45	
E	14	SUPERVISE MILITARY PERSONNEL WITH AFSCS OTHER THAN 392X0	26.21	1.98	.52	57.96	
M	12	COORDINATE SHOP FABRICATION WITH BASE SUPPORT ACTIVITIES	22.43	2.31	.52	58.48	
I	23	EVALUATE PRACTICABILITY OF DELAYING OR DEFERRING MAINTENANCE	24.95	2.06	.51	59.00	70
M	6	COMPUTE REPAIR CYCLE DATA OR FURNISH REPAIR CYCLE INPUT DATA	23.48	2.18	.51	59.51	
J	7	CONDUCT MANUAL RECORDS REVIEWS	17.54	2.80	.49	60.00	
D	2	CONDUCT ON-THE-JOB TRAINING (OJT) FOR PERSONNEL IN YOUR OWN SPECIALTY (AFSC)	30.68	1.60	.49	60.49	
A	1	ANALYZE REQUIREMENTS FOR SECTION OR UNIT PERSONNEL, EQUIPMENT OR SUPPLIES	32.15	1.51	.48	60.97	75
I	31	PLAN CORROSION CONTROL SCHEDULES	22.92	2.10	.48	61.46	
E	8	PROVIDE ORIENTATION TO NEWLY ASSIGNED PERSONNEL	32.49	1.45	.47	61.93	
F	9	SET UP VISIBLE CARD FILE SYSTEMS FOR MAINTAINING RECORDS	20.48	2.29	.47	62.40	
J	9	INITIATE OR MAINTAIN MASTER IDENTIFICATION LISTINGS	18.66	2.49	.46	62.86	
I	37	PREPARE OR UPDATE DELAYED MAINTENANCE REPORTS	19.99	2.29	.46	63.32	
L	10	LOAD OPERATIONAL EVENTS (SUCH AS FLYING SCHEDULES) INTO SYSTEM RECORDS	18.59	2.45	.46	63.77	80
F	1	ESTABLISH FORMS REQUIREMENTS	34.94	1.30	.45	64.23	
D	10	MAINTAIN TRAINING RECORDS SUCH AS OUT RECORDS	29.84	1.51	.45	64.68	
C	8	INSPECT RECORDS, ADMINISTRATIVE FILES, OR ACCOUNTING PROCEDURES	23.97	1.87	.45	65.13	
E	1	ASSIGN PERSONNEL TO DUTY POSITIONS	27.18	1.65	.45	65.57	
J	6	CONDUCT AUTOMATED RECORDS REVIEWS	18.38	2.41	.44	66.02	85
A	6	DESIGN OR DEVELOP STATUS BOARDS	27.67	1.56	.43	66.45	
E	2	INDORSE MILITARY PERFORMANCE REPORTS	25.44	1.66	.42	66.87	
M	37	PREPARE OR PACK EQUIPMENT FOR SHIPMENT, STORAGE, OR EXCHANGE	18.73	2.24	.42	67.29	
I	44	SCHEDULE DEPOT INPUTS	20.75	1.97	.41	67.70	
C	9	INVENTORY EQUIPMENT OR SUPPLIES	21.45	1.90	.41	68.11	90
I	9	CONDUCT PREINSPECTION MEETINGS	21.87	1.87	.41	68.52	
I	26	MAINTAIN MANUAL DELAYED DISCREPANCY FILES	15.72	2.59	.41	68.92	
A	14	REPAIR, REVISE OR EDIT INPUTS FOR RECURRING STATUS REPORTS	22.43	1.81	.41	69.33	
O	13	REVIEW TRAINING PROGRESS WITH WORKERS OR TRAINEES	27.11	1.47	.40	69.73	
A	5	DESIGN OR DEVELOP INFORMATION CHARTS	27.04	1.46	.40	70.12	95
E	5	MAINTAIN RECORDS ON PERSONNEL SUPERVISED	26.42	1.44	.39	70.51	
K	5	COMPUTE HOURS TO NEXT PHASE	18.87	2.07	.39	70.90	
I	36	PREPARE OR MAINTAIN MECHANIZED REPORTS ON AEROSPACE VEHICLE OR EQUIPMENT STATUS, INVENTORY OR UTILIZATION	18.03	2.15	.39	71.29	
I	32	PLAN MAINTENANCE SUPPORT REQUIREMENTS	18.10	2.12	.38	71.68	
I	27	MAINTAIN SCHEDULED MAINTENANCE REPORTS	18.80	2.00	.38	72.05	100
M	17	DETERMINE PRIORITIES FOR INSPECTION OF PME EQUIPMENT	15.23	2.45	.37	72.43	
J	2	ASSIGN SERIAL OR ID NUMBERS TO EQUIPMENT HAVING OLD OR NO SERIAL OR ID NUMBERS	15.79	2.32	.37	72.79	
A	11	PREPARE INFORMATIONAL BRIEFINGS OR PRESENTATIONS SUCH AS UNIT OR MISSION BRIEFINGS	20.55	1.76	.36	73.15	
A	7	DEVELOP OR REVISE MAINTENANCE OPERATING INSTRUCTIONS (MOI)	29.86	1.29	.36	73.51	
F	10	TYPE CORRESPONDENCE, REPORTS OR FORMS	19.22	1.82	.35	73.86	105
M	33	PERFORM ASSET AVAILABILITY CHECKS	17.33	2.01	.35	74.21	
D	7	EVALUATE PROGRESS OF TRAINEES	23.27	1.49	.35	74.56	

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J 20 REVIEW TC TO STATUS REPORTS	17.26	1.97	.34	74.90	
A 2 CONDUCT OR LEAD STAFF, COUNCIL, PLANNING, BOARD OR COMMITTEE MEETINGS	23.20	1.45	.34	75.23	
L 23 UPDATE INSPECTION OR TIME CHANGE REQUIREMENTS USING REMOTE DEVICE	13.70	2.43	.33	75.57	110
C 6 INSPECT FACILITIES, WORK AREAS, OR PERSONNEL DURING ROUTINE INSPECTIONS	22.64	1.46	.33	75.90	
I 40 REVIEW AEROSPACE VEHICLE EQUIPMENT STATUS OR INVENTORY DOCUMENTS FOR ACCURACY	16.56	1.96	.32	76.22	
I 13 DETERMINE ITEMS REQUIRING MODIFICATION OR ACTION UNDER TIME COMPLIANCE TECHNICAL ORDERS (TC TO)	19.08	1.70	.32	76.54	
J 22 REVIEW MASTER IDENTIFICATION (ID) INPUTS	14.95	2.13	.32	76.86	
L 22 UPDATE EQUIPMENT OPERATING TIMES USING REMOTE DEVICES	12.79	2.49	.32	77.18	115
M 16 DETERMINE PRECISION MEASURING EQUIPMENT(PME) MAINTENANCE CAPABILITIES	13.35	2.36	.32	77.50	
I 19 DEVELOP SUPPORT EQUIPMENT MAINTENANCE SCHEDULES	15.09	2.01	.30	77.80	
M 9 COORDINATE INSPECTION OR SERVICING OF SHELF-LIFE ITEMS BETWEEN SUPPLY AND MAINTENANCE	16.35	1.85	.30	78.10	
M 43 REVIEW OR PROCESS DOD SINGLE LINE ITEM RELEASE/RECEIPT DOCUMENT FORMS (DD FORM 1346-1)	12.79	2.36	.30	78.40	
M 29 MAKE ENTRIES ON DOD SINGLE LINE ITEM RELEASE/RECEIPT DOCUMENT FORMS (DD FORM 1346-1)	14.40	2.09	.30	78.70	120
J 25 REVIEW OR SPOT CHECK MAINTENANCE DATA COLLECTION (MDC) SOURCE DOCUMENTS FOR ACCURACY	13.91	2.15	.30	79.00	
J 27 REVIEW SCHEDULING EFFECTIVENESS DATA	17.75	1.64	.30	79.30	
J 19 PREPARE OR MAINTAIN HISTORICAL RECORDS SUCH AS SIGNIFICANT HISTORICAL DATA FORMS (ARTO FORM 95)	11.60	2.55	.30	79.60	
F 7 MAINTAIN TO FILES	19.78	1.49	.30	79.89	
L 9 LOAD INITIAL INSPECTION OR TIME CHANGE REQUIREMENTS INTO SYSTEM RECORDS	11.11	2.61	.29	80.18	125
J 1 ASSIGN END-ITEM-EQUIPMENT-IDENTIFICATION (ID) NUMBERS FOR EQUIPMENT OTHER THAN PRECISION MEASURING EQUIPMENT (PME)	13.14	2.19	.29	80.47	
F 2 ESTABLISH PUBLICATIONS REQUIREMENTS	24.18	1.19	.29	80.76	
I 47 VERIFY AEROSPACE VEHICLE STATUS WITH OTHER RECORDS OR UNITS	15.09	1.89	.29	81.04	
A 13 INITIATE RECOGNITION FOR COMMENDABLE ACTIONS	21.66	1.30	.28	81.33	
A 13 PREPARE, REVIEW OR EDIT INPUTS FOR RECURRING STATISTICAL REPORTS	17.96	1.57	.28	81.61	130
M 13 COORDINATE WITH PLANS AND SCHEDULING OR SUPPLY AGENCIES ON TC TO ACCOMPLISHMENT OF ON-SHELF SPARES	18.17	1.55	.28	81.89	
F 5 MAINTAIN FILES OF PUBLICATIONS OTHER THAN TECHNICAL ORDER (TO) FILES SUCH AS MANUALS OR REGULATIONS	20.06	1.39	.28	82.17	
J 11 MAINTAIN MANUAL RECORDS OF RECURRING INSPECTION TIMES OR DATES	12.16	2.28	.28	82.45	
J 23 REVIEW OR MONITOR DAILY STATUS OF TC TO PROGRAMS	14.40	1.90	.27	82.72	
F 8 MAINTAIN UNCLASSIFIED ADMINISTRATIVE FILES	17.19	1.58	.27	82.99	135
C 13 WRITE INSPECTION REPORTS OR REPLIES	19.57	1.37	.27	83.26	
F 3 MAINTAIN EQUIPMENT UTILIZATION RECORDS SUCH AS KEYPUNCH UTILIZATION REPORTS	14.61	1.83	.27	83.53	
L 24 UPDATE TC TO STATUS INFORMATION USING REMOTE DEVICES	11.11	2.37	.26	83.79	
J 30 UPDATE TC TO CHANGES OR REPORTS	12.30	2.10	.26	84.05	
I 29 MATCH OR CORRELATE MAINTENANCE PLANS	13.84	1.44	.25	84.30	140
I 24 GATHER OPERATIONAL DATA SUCH AS FLYING HOURS FROM OTHER AGENCIES	12.65	2.00	.25	84.56	

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L	6 INPUT OR UPDATE CURRENT CONDITION STATUS OF ASSIGNED EQUIPMENT USING REMOTE DEVICES	10.62	2.31	.25	86.60
M	14 COORDINATE WITH OTHER WORKCENTERS OR SUPPLY AGENCIES ON TCIO ACCOMPLISHMENT OF ON-SHELF SPARES	16.77	1.44	.24	85.04
J	10 INITIATE TIME CHANGE ACTIONS	11.11	2.14	.24	85.20
L	17 REPORT UTILIZATION OR ACCOMPLISHED MAINTENANCE DATA USING REMOTE DEVICES	11.46	2.05	.23	85.52
S	10 PRESENT INFORMATIONAL BRIEFINGS OR PRESENTATIONS SUCH AS UNIT OR MISSION BRIEFINGS	16.28	1.44	.23	85.75
N	22 POST OR MAINTAIN VISUAL MEDIA SUCH AS BOARDS OR CHARTS TO DEPICT STATUS AND LOCATION OF EQUIPMENT OR SPECIALISTS	9.57	2.42	.23	85.98
L	12 LOAD TCIO REQUIREMENTS INTO COMPUTER RECORDS	9.29	2.38	.22	86.20
K	4 COMPUTE FLEET TIME HOURS	14.19	1.55	.22	86.42
J	31 VERIFY OR UPDATE AUTOMATED TCIO STATUS REPORTS	10.46	2.10	.22	86.64
M	15 DETERMINE EQUIPMENT NEEDED TO ACCOMPLISH MAINTENANCE	13.91	1.56	.22	86.86
J	13 POST AEROSPACE VEHICLE FLYING TIMES USING NMICS	10.20	2.07	.21	87.07
S	5 INITIATE PERSONNEL ACTION REQUESTS	18.38	1.14	.21	87.28
L	5 FORECAST INSPECTION OR TIME CHANGE REQUIREMENTS USING REMOTE DEVICES	9.92	2.08	.21	87.49
A	4 DESIGN OR DEVELOP GRAPHS	16.63	1.22	.20	87.69
F	6 MAINTAIN MICROFILM OR MICROFICHE FILES	13.63	1.47	.20	87.89
C	5 EVALUATE TRAINING REQUIREMENTS	15.79	1.23	.19	88.08
I	48 VERIFY NOT-OPERATIONALLY READY (NOR) REQUIREMENTS WITH OTHER RECORDS OR UNITS	13.21	1.46	.19	88.28
R	3 DIRECT ADMINISTRATIVE ACTIVITIES	14.68	1.29	.19	88.47
L	20 UPDATE CURRENT STATUS OF OPERATIONAL EVENTS USING REMOTE DEVICES	10.34	1.80	.19	88.65
I	30 PARTICIPATE IN MONTHLY TCIO KIT RECONCILIATION MEETINGS	11.53	1.59	.18	88.84
I	45 SCHEDULE LOADING OF MUNITIONS	10.41	1.72	.18	89.01
B	5 IMPLEMENT CONTINGENCY, SAFETY, OR SECURITY PLANS OR PROGRAMS	14.05	1.23	.17	89.19
I	7 CONDUCT DEBRIEFINGS SUCH AS AIRCREW DEBRIEFINGS	8.11	2.10	.17	89.36
E	15 WRITE OR DEVELOP JOB DESCRIPTIONS	13.35	1.26	.17	89.53
B	11 SCHEDULE TRAINING SESSIONS	14.88	1.11	.17	89.69
J	20 PREPARE OR MAINTAIN WORKING LISTS OF OUNING WORK CENTERS	10.20	1.61	.16	89.85
A	10 PLAN LAYOUTS OF FACILITIES OR WORKSPACE	15.86	1.03	.16	90.02
J	3 COLLECT AIRCRAFT OR MISSILE SCHEDULING EFFECTIVENESS DATA	9.92	1.64	.16	90.18
D	3 CONDUCT OUT FOR PERSONNEL NOT IN YOUR SPECIALTY (AFSC)	12.09	1.31	.16	90.34
C	12 PERFORM SAFETY OR SECURITY INSPECTIONS	12.02	1.32	.16	90.50
J	4 COORDINATE WITH USERS ON CORRECTION OR RESUBMISSION OF REPORTS	9.36	1.69	.16	90.66
J	29 SET UP AIRCRAFT RECORD JACKETS	7.20	2.15	.15	90.81
J	15 PREPARE "DUE TIME" ON NEWLY ADDED TIME CHANGE ITEMS	7.90	1.91	.15	90.96
A	17 REVISE OR EDIT INPUTS TO DIRECTIVES, MANUALS, SUPPLEMENTS OR OTHER PUBLICATIONS	12.58	1.14	.14	91.11
C	4 EVALUATE SUGGESTIONS	14.33	.99	.14	91.25
M	25 INITIATE OR PROCESS REQUESTS FOR LOCAL PURCHASE OF EQUIPMENT OR SERVICES	9.71	1.44	.14	91.39
L	7 INPUT OR UPDATE CURRENT INVENTORY DATA ON ASSIGNED EQUIPMENT USING REMOTE DEVICES	7.48	1.83	.14	91.53
J	18 PREPARE OR MAINTAIN AIRCRAFT DATA/RECORD FORMS (AFTO FORM 100)	6.71	2.03	.14	91.66
C	7 INSPECT OR EVALUATE ALERT, EMERGENCY, OR CONTINGENCY PROCEDURES	10.62	1.23	.13	91.79
S	13 CORRECT INTERNAL FILE ERRORS	9.08	1.43	.13	91.92

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A	19 WRITE, DEVELOP OR PROVIDE INPUTS TO DIRECTIVES SUCH AS MANUALS, REGULATIONS, SUPPLEMENTS OR OTHER PUBLICATIONS	11.95	1.05	.13	92.05	
J	12 POST AEROSPACE VEHICLE FLYING TIMES ON FLIGHT STATUS RECORDS SUCH AS FLIGHT STATUS REGISTER FORMS (AF FORM 2412)	7.76	1.61	.12	92.17	
N	14 EVALUATE THE PRACTICABILITY OF CAMBIALIZATION	9.92	1.25	.12	92.30	
A	15 PREPARE, REVIEW OR EDIT PLANS OR PROGRAMS SUCH AS CONTINGENCY, SECURITY OR SAFETY PLANS OR PROGRAMS	11.25	1.09	.12	92.42	185
A	20 WRITE, DEVELOP, OR REVISE JOB DESCRIPTIONS	12.44	.98	.12	92.54	
K	9 COMPUTE OR DETERMINE AIRCRAFT OR MISSILE EQUIPMENT CAPABILITIES	8.87	1.32	.12	92.66	
K	18 COMPUTE OR DETERMINE UNSCHEDULED VERSUS SCHEDULED MAINTENANCE RATES	8.46	1.38	.12	92.78	
G	36 VERIFY COMPUTER INPUTS FROM USERS	6.50	1.71	.11	92.89	
D	11 PLAN OR DEVELOP TRAINING PROGRAMS	9.01	1.23	.11	93.00	190
A	12 PREPARE PROBLEM SOLVING REPORTS SUCH AS STAFF SUMMARIES	9.78	1.11	.11	93.11	
M	20 EVALUATE REQUIREMENTS FOR USE OF CONTRACT MAINTENANCE DURING SHOP WORK	9.78	1.10	.11	93.21	
M	26 MAINTAIN ENGINEERING DRAWING FILES	7.62	1.40	.11	93.32	
K	12 COMPUTE OR DETERMINE AIRCRAFT OR MISSILE MISSION EQUIPMENT AVAILABILITIES	8.25	1.28	.11	93.43	
N	23 SELECT EQUIPMENT TO BE CAMBIALIZED	8.25	1.20	.11	93.53	195
J	17 PREPARE OR MAINTAIN ACCESSORY REPLACEMENT RECORD FORMS (AF TO FORM 100A)	5.59	1.86	.10	93.63	
N	6 COORDINATE ACTIONS WITH COMMAND POST OR OPERATING REPRESENTATIVES VIA LINES SUCH AS NOTLINE TELEPHONES	6.15	1.65	.10	93.74	
J	14 POST STATUS OF DOCUMENTATION EVENTS ONTO VISUAL MEDIA SUCH AS CHARTS OR BOARDS	7.62	1.31	.10	93.84	
I	17 DEVELOP MUNITIONS MAINTENANCE PLANS OR SCHEDULES	6.01	1.64	.10	93.93	
G	17 IDENTIFY OR ANALYZE INTERNAL FILE ERRORS	6.64	1.47	.10	94.03	200
A	20 DEVELOP SUPPORT EQUIPMENT OPERATIONAL SCHEDULES	6.99	1.39	.10	94.13	
A	16 RESEARCH OR EDIT PROBLEM SOLVING REPORTS SUCH AS STAFF SUMMARIES	8.74	1.10	.10	94.23	
M	42 REVIEW OR DETERMINE BENCH STOCK REQUIREMENTS FOR IN-SHOP MAINTENANCE	5.94	1.61	.10	94.32	
L	3 DETERMINE STATUS OF ASSIGNED EQUIPMENT USING COMMAND OR LOCAL REGULATIONS	6.64	1.41	.09	94.41	
E	10 SUPERVISE CIVILIAN PERSONNEL	7.76	1.19	.09	94.51	205
G	33 PROCESS TRANSACTIONS TO OBTAIN PRINTS OF SUBSYSTEM RECORDS	6.01	1.53	.09	94.60	
K	13 COMPUTE OR DETERMINE AIRCRAFT OR MISSILE MISSION MAINTENANCE CAPABILITIES	7.27	1.25	.09	94.69	
G	6 INITIATE PUNITIVE ACTIONS SUCH AS NON-JUDICIAL PUNISHMENT	14.54	.62	.09	94.78	
C	2 EVALUATE RESULTS OF TRAINING PROGRAMS	9.29	.96	.09	94.87	
K	2 ASSEMBLE DATA OR RECORDS FOR MAINTENANCE SUMMARIES	6.78	1.30	.09	94.96	210
G	12 PRESENT LECTURES OR DEMONSTRATIONS	7.76	1.13	.09	95.04	
I	6 COMPLETE AEROSPACE VEHICLE DATA CARD FORMS (AF FORM 359)	5.73	1.51	.09	95.13	
I	28 MAINTAIN TRANSIENT MAINTENANCE JOB CONTROL NUMBER	6.15	1.40	.09	95.22	
J	21 REVIEW HISTORICAL RECORD FORMS TO IDENTIFY REPETITIVE MAINTENANCE	6.92	1.23	.09	95.30	
J	26 REVIEW RECORDS TO IDENTIFY REPETITIVE MAINTENANCE	6.71	1.21	.08	95.38	215
M	17 INITIATE CAMBIALIZATION CONTROL DOCUMENTS	6.22	1.26	.08	95.46	
L	1 ASSEMBLE BACK-UP INFORMATION FOR USE DURING RECOVERY	6.81	1.27	.08	95.54	
L	16 PROCESS TRANSFER OF PERSONNEL OR EQUIPMENT USING REMOTE DEVICES	6.50	1.17	.08	95.61	

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L	2 COORDINATE WITH DATA SERVICES ON ACCURACY OR TIMING OF REPORTS	5.87	1.28	.07	95.69	
D	15 SERVE AS TRAINING PROGRAM MONITOR	6.29	1.16	.07	95.76	220
G	8 COORDINATE COMPUTER TIME WITH DATA PROCESSING INSTALLATIONS (DPI) OR COMPUTER ROOMS	6.99	1.04	.07	95.84	
G	20 INITIATE PERIODIC OFF-BASE REPORTS SUCH AS AUTOMATED REPORTS TO COMMANDS OR HEADQUARTERS	6.29	1.15	.07	95.91	
B	9 PREPARE ACCIDENT OR INCIDENT REPORTS	10.41	.69	.07	95.98	
G	28 NOTIFY SYSTEM USERS OF STATUS OF UNSCHEDULED DOWNTIME FOR SYSTEMS SUCH AS NMICS	5.52	1.29	.07	96.05	
D	9 MODERATE DISCUSSION GROUPS	6.36	1.08	.07	96.12	225
A	18 SUBMIT OR PROVIDE INPUT TO FINANCIAL REPORTS SUCH AS BUDGETS, FINANCIAL PLANS OR ESTIMATES OF EXPENDITURES	7.62	.90	.07	96.19	
J	16 PREPARE MAINTENANCE SUMMARIES	6.15	1.09	.07	96.25	
C	11 PERFORM OFFICIAL INSPECTIONS OR STAFF ASSISTANCE VISITS	6.29	1.06	.07	96.32	
G	9 COORDINATE OPERATION OR SCHEDULING OF REMOTE LINE PRINTERS WITH USERS	6.22	1.07	.07	96.39	
L	18 REVIEW OR EVALUATE BASE LEVEL INQUIRY SYSTEM (RLIS) REPORTS FOR ACCURACY OF MAINTENANCE DATA	5.59	1.18	.07	96.45	230
M	19 MONITOR OR OPERATE INTRABASE RADIO SYSTEMS	4.33	1.49	.06	96.52	
N	9 COORDINATE MUNITIONS LOADING OPERATIONS	4.61	1.38	.06	96.58	
N	24 VERIFY MOTOR VEHICLE OR SUPPORT EQUIPMENT STATUS OR AVAILABILITY	5.17	1.22	.06	96.65	
E	4 PREPARE CIVILIAN PERFORMANCE RATINGS OR SUPERVISORY APPRAISALS	7.06	.88	.06	96.71	
D	14 REVISE TRAINING PROGRAMS	6.92	.89	.06	96.77	235
G	5 BUILD OR UPDATE FILES MAINTENANCE CONTROL RECORDS (SUCH AS UVR, NIK, OR FPD)	4.82	1.26	.06	96.83	
K	17 COMPUTE OR DETERMINE MANHOUR UTILIZATION FACTORS	5.52	1.09	.06	96.89	
G	22 INITIATE, PREPARE, OR REVIEW DATA AUTOMATION REQUESTS (DAR)	4.89	1.23	.06	96.95	
C	4 DEVELOP, ASSEMBLE, OR CONSTRUCT TRAINING AIDS	6.78	.87	.06	97.01	
N	3 COMMUNICATE DIRECTLY WITH CONTROL TOWERS VIA LINES SUCH AS HOTLINE TELEPHONES	3.98	1.45	.06	97.07	240
E	9 REVIEW OR SIGN CIVILIAN PERFORMANCE RATINGS	6.50	.89	.06	97.13	
I	14 DEVELOP AIRCREW DEBRIEFING PROCEDURES	5.52	1.04	.06	97.18	
G	29 PERFORM LINKAGE VERIFICATIONS OR LINKAGE CHECKS (LIN/LIC)	4.80	1.29	.06	97.24	
G	31 PREPARE OR MAINTAIN EXECUTION CARDS FOR SPECIALIZED PROGRAMS SUCH AS FILE UPDATE (FUD) OR "PSEUDO" PROGRAMS	4.54	1.23	.06	97.30	
C	1 EVALUATE GRADUATES OF TRAINING PROGRAMS	7.34	.75	.05	97.35	245
O	1 ASSEMBLE DOCUMENTATION RECORDS FOR MOBILIZATION	5.38	1.01	.05	97.40	
G	4 BRIEF STAFF AGENCIES OR USERS ON AVAILABILITY OF PROGRAMS OR ROUTINES	5.66	.95	.05	97.46	
G	11 COORDINATE SYSTEM HARDWARE PROBLEMS OR REPAIR WITH DPI OR USERS	5.52	.97	.05	97.51	
C	3 EVALUATE SAFETY OR SECURITY PROGRAMS	6.71	.80	.05	97.57	
M	38 PREPARE OR REVIEW ENGINE STATUS REPORTING FORMS (IAF FORM 1534)	3.84	1.39	.05	97.62	250
A	8 DEVELOP OR REVISE UNIT ORGANIZATION STRUCTURE	7.27	.73	.05	97.67	
F	4 MAINTAIN FILES OF CLASSIFIED MATERIALS	5.31	.98	.05	97.72	
G	23 INSTRUCT SYSTEM OPERATORS ON SYSTEM CHANGES OR PROBLEMS SUCH AS EXTENDED DOWN TIME PROCEDURES	5.03	1.03	.05	97.76	
G	30 PERFORM OPERATOR MAINTENANCE ON SYSTEM HARDWARE SUCH AS REMOTES OR PRINTERS	4.61	1.10	.05	97.83	
G	26 MAINTAIN SYSTEMS ADVISORY NOTICE FILES (ISMS)	4.61	1.10	.05	97.88	255

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E 13 SUPERVISE MILITARY MAINTENANCE MANAGEMENT SUPERINTENDENTS	4.61	1.07	.05	97.93	
K 11 COMPUTE OR DETERMINE AIRCRAFT OR MISSILE FACILITY REQUIREMENTS	5.38	.90	.05	97.98	
G 14 DETERMINE FILE SIZE REQUIREMENTS	5.03	.96	.05	98.02	
K 10 COMPUTE OR DETERMINE AIRCRAFT OR MISSILE FACILITY CAPABILITIES	5.24	.91	.05	98.07	
D 6 DEVELOP TRAINING CONTROL DOCUMENTS	5.17	.89	.05	98.12	260
M 18 INITIATE FOLLOW-UP OF SPECIALISTS ON DISPATCH	4.05	1.11	.04	98.16	
G 18 INITIATE DELETE HISTORY PROCEDURES (DLH)	4.61	.96	.04	98.21	
M 13 DISPATCH WEAPONS SYSTEM MAINTENANCE SPECIALISTS TO PERFORM MAINTENANCE	3.56	1.21	.04	98.25	
O 16 WRITE OR REVISE TRAINING LITERATURE	5.03	.84	.04	98.29	
N 5 CONTROL SPECIAL DISPATCH VEHICLES	4.05	1.01	.04	98.33	265
D 5 DEVELOP TESTS	5.87	.70	.04	98.37	
G 10 COORDINATE RECOVERY PROCEDURES WITH DPI OR USERS	4.47	.91	.04	98.41	
G 1 ANALYZE BEGINNING-OF-DAY (BOD) FILE DENSITY REPORTS	4.33	.93	.04	98.46	
G 12 COORDINATE WITH FUNCTIONAL MANAGERS TO INSURE SYSTEM MANAGEMENT INTEGRITY	4.05	.99	.04	98.50	
G 32 PREPARE OR SUBMIT LOCAL DATA AUTOMATION REQUIREMENTS OR DATA AUTOMATION PROPOSALS	3.91	1.02	.04	98.54	270
C 10 INVESTIGATE ACCIDENTS OR INCIDENTS	6.15	.62	.04	98.57	
J 24 REVIEW OR PREPARE REQUEST FOR PURCHASE FORMS (AF FORM 9)	4.68	.82	.04	98.61	
G 34 REVIEW OR VALIDATE PROPOSALS OR REQUESTS FOR RELOCATION OF IMICS HARDWARE	4.47	.85	.04	98.65	
G 25 MAINTAIN REJECT NARRATIVE RECORDS	3.98	.94	.04	98.69	
O 6 MAINTAIN EMPLOYEE MASTER LISTS	4.12	.88	.04	98.72	275
K 3 CALCULATE AIRCRAFT OR MISSILE EQUIPMENT OR SYSTEMS RELIABILITY	3.49	1.02	.04	98.76	
G 21 INITIATE, PREPARE, OR REVIEW DIFFICULTY REPORTS (DIREFS)	4.61	.77	.04	98.79	
K 6 COMPUTE MEAN TIME BETWEEN MAINTENANCE (MTBM)	4.05	.87	.04	98.83	
I 15 DEVELOP MISSILE MAINTENANCE PLANS	3.28	1.03	.03	98.86	
M 4 COORDINATE SYSTEM DEVELOPMENT WITH COMPUTER PROGRAMMERS, FUNCTIONAL MANAGERS, OR OTHER ANALYSTS	2.31	1.45	.03	98.90	280
O 4 DEVELOP OR PREPARE INPUTS TO LOGISTICS PLANS OR ANNEXES SUCH AS MOBILITY PLANS OR RECOVERY AND RECONSTITUTION PLANS	3.63	.90	.03	98.93	
N 8 COORDINATE MAINTENANCE OR INSPECTION REQUIREMENTS ON ASSIGNED MOTOR VEHICLES WITH MOTOR POOL OR CONTROL OFFICERS	3.70	.86	.03	98.96	
G 19 INITIATE FILE SEGMENTATION OR RESEGMENTATION (SEGS86) PROCEDURES	3.35	.91	.03	98.99	
I 41 REVIEW COMMUNICATIONS-ELECTRONIC-METEOROLOGICAL (C-E-M) EQUIPMENT STATUS OR INVENTORY DOCUMENTS FOR ACCURACY	2.73	1.10	.03	99.02	
M 7 DEVELOP DECISION LOGIC TABLES OR FLOW CHARTS FOR SYSTEM STUDIES	2.17	1.36	.03	99.05	285
M 11 DISPATCH AIRSPACE GROUND EQUIPMENT (AGE)	3.42	.86	.03	99.08	
M 12 EVALUATE DATA AUTOMATION REQUIREMENTS OR DATA AUTOMATION PROPOSALS	3.35	.87	.03	99.11	
G 3 ANALYZE SYSTEMS REJECT REPORTS (TRANSACTION IDENTIFIER CODE : RJP) TO IDENTIFY AREAS REQUIRING TRAINING	3.84	.72	.03	99.14	
J 5 COLLECT SCHEDULING EFFECTIVENESS DATA FOR EQUIPMENT OTHER THAN AIRSPACE VEHICLES, SUCH AS C-E-M EQUIPMENT	3.42	.81	.03	99.17	
G 15 DEVELOP PROCEDURES FOR REPORTING SUSPECTED MAINTENANCE MANAGEMENT INFORMATION CONTROL SYSTEM (IMICS) HARDWARE FAILURE	3.98	.68	.03	99.19	290
O 3 DEVELOP OR MAINTAIN PARKING PLANS SUCH AS AIRCRAFT PARKING PLANS	4.05	.67	.03	99.22	

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AF HUMAN RESOURCES LABORATORY
AIR FORCE SYSTEMS COMMAND

D	8	LEAD PERFORMANCE LESSONS	3.91	.68	.03	99.25	
M	1	ANALYZE PROPOSALS OR SUGGESTIONS FOR SYSTEM MODIFICATIONS	3.21	.80	.03	99.27	
K	16	COMPUTE OR DETERMINE MANHOOR COST FACTORS	3.91	.64	.03	99.30	
G	6	BUILD OR UPDATE LOCAL OR OPTIONAL FRAMES	3.63	.69	.03	99.32	295
O	5	EXTRACT DATA FROM OR FOR PERSONNEL MASTER ROSTERS	3.49	.67	.02	99.35	
G	2	ANALYZE OUTPUT FROM SYSTEMS TESTS SUCH AS ENVIRONMENTAL SYSTEMS TESTS	3.21	.69	.02	99.37	
D	1	ADMINISTER OR SCORE TESTS	4.05	.55	.02	99.39	
M	14	REVIEW IMPLEMENTATION OF SYSTEM MODIFICATIONS, CHANGES, OR CONVERSIONS SUCH AS MONTHLY RELEASES OR SANS	3.07	.71	.02	99.41	
M	3	CONDUCT SYSTEMS STUDIES	2.03	1.07	.02	99.43	300
I	12	COORDINATE MISSILE OFF-ALERT STATUS PROCEDURES	2.73	.79	.02	99.46	
M	10	EDIT OR TEST PROGRAMS IN NMICS	2.80	.76	.02	99.48	
M	20	MONITOR RADIO NETWORKS SUCH AS CRASH RADIO NETWORKS	2.59	.82	.02	99.50	
K	1	ASSEMBLE DATA OR RECORDS FOR COMPUTATION OF STATISTICS SUCH AS MEAN TIME BETWEEN FAILURES (MTBF)	2.94	.72	.02	99.52	
L	11	LOAD PERSONNEL DATA INTO SYSTEM RECORDS	2.87	.73	.02	99.54	305
M	12	DISPATCH TRANSPORTATION FOR MAINTENANCE SPECIALISTS	2.59	.81	.02	99.56	
O	2	DEVELOP MOTOR VEHICLE REQUIREMENTS	2.80	.75	.02	99.58	
M	2	BUILD OR UPDATE CENTRAL COMPUTER TABLES	2.03	1.00	.02	99.60	
M	9	DEVELOP PROCEDURES FOR OPERATING SYSTEMS	2.94	.67	.02	99.62	
M	5	DESIGN OR WRITE PROGRAMS FOR NMICS	1.96	.94	.02	99.64	310
J	4	COLLECT DATA FOR MOTOR VEHICLE MANAGEMENT SYSTEMS	2.10	.87	.02	99.66	
N	15	IMPLEMENT PROCEDURES IN EVENT OF MISSION ABORTS	2.73	.66	.02	99.68	
O	10	PROJECT CONTRACT MAINTENANCE REQUIREMENTS OR UTILIZATION	3.35	.52	.02	99.69	
G	35	SCHEDULE ON-LINE TIME FOR COMPUTER DIRECTED TRAINING SYSTEMS	3.28	.51	.02	99.71	
L	4	EXTRACT MOBILIZATION RECORDS ON PERSONNEL OR EQUIPMENT FROM AUTOMATED SYSTEMS	2.45	.68	.02	99.73	315
G	7	CONSTRUCT AF ON-LINE DATA SYSTEM (AFOLDS) INQUIRIES	2.73	.60	.02	99.74	
M	8	DEVELOP EQUIPMENT SPECIFICATIONS FOR SYSTEMS	2.52	.63	.02	99.76	
M	10	COORDINATE RESPONSE PROCEDURES FOR MISSION ABORTS	2.45	.64	.02	99.78	
K	7	COMPUTE MEAN TIME BETWEEN OCCURRENCES (MTBO) OF DOWNTIME FAILURES	2.87	.53	.02	99.79	
M	16	IMPLEMENT SPECIALIZED OR EMERGENCY PROCEDURE CHECKLISTS SUCH AS CRASH RECOVERY OPERATIONS	2.73	.55	.01	99.81	320
G	16	EVALUATE REQUIREMENTS FOR NEW PRODUCTS OR MODIFICATIONS TO EXISTING PRODUCTS SUCH AS AFOLDS PROGRAMS	2.80	.53	.01	99.82	
K	8	COMPUTE MTBF	2.66	.55	.01	99.83	
M	11	EDIT OR TEST PROGRAMS IN SYSTEMS OTHER THAN NMICS	2.52	.56	.01	99.85	
G	24	LOAD CARDS OR START DEVICES TO PROCESS AUTOMATIC DIGITAL NETWORK (AUTODIN) TRANSACTIONS	2.73	.51	.01	99.86	
L	13	LOAD TRAINING RECORDS ON INDIVIDUALS INTO SYSTEM RECORDS	2.45	.56	.01	99.88	325
L	14	LOAD UNIT TRAINING REQUIREMENTS INTO SYSTEM RECORDS	2.17	.59	.01	99.89	
L	19	SCHEDULE OR UPDATE INDIVIDUAL TRAINING REQUIREMENTS USING REMOTE DEVICES	2.52	.43	.01	99.90	
O	8	MAINTAIN EXCESSIVE LABOR HOUR REPORTS	1.96	.54	.01	99.91	
G	27	MAINTAIN TEST ADVISORY NOTICE FILES (TANS)	2.17	.46	.01	99.92	
M	13	EVALUATE ECONOMIC FEASIBILITY OF IMPLEMENTING AUTOMATED SYSTEMS OR SYSTEM REVISIONS	2.45	.35	.01	99.93	330
M	4	COMMUNICATE DIRECTLY WITH AIRCREWS VIA RADIOS	2.17	.35	.01	99.94	
K	14	COMPUTE OR DETERMINE C-E-M MISSION EQUIPMENT AVAILABILITIES	1.82	.38	.01	99.94	
K	15	COMPUTE OR DETERMINE C-E-M MISSION MAINTENANCE CAPABILITIES	1.89	.35	.01	99.95	

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N	21 MONITOR ULTRAHIGH FREQUENCY (UHF) RADIO AIRCRAFT-T0-JOB CONTROL FREQUENCIES	1.75	.35	.01	99.96	
M	6 DESIGN OR WRITE PROGRAMS FOR SYSTEMS OTHER THAN NMICS	1.75	.33	.01	99.96	335
N	7 COORDINATE CRASH RECOVERY TEAMS	1.68	.33	.01	99.97	
O	7 MAINTAIN EXCEPTION TIME CARDS	1.75	.31	.01	99.97	
O	9 PREPARE OR UPDATE EXCEPTION TIME ACCOUNTING (ETA) REPORTS	1.61	.19	.00	99.98	

APPENDIX B

AF HUMAN RESOURCES LABORATORY
AIR FORCE SYSTEMS COMMAND

DUTY JOB DESCRIPTION

CASES	TASKS	DUTIES	HRS
1742	338	15	222

D-TSM

DUTY/TASK TITLE

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G	PERFORMING FILES MAINTENANCE FUNCTIONS	86.04	40.87	35.16	35.16
L	MANAGING AND UPDATING AUTOMATED MAINTENANCE RECORDS	92.24	15.87	19.43	49.59
I	PLANNING AND SCHEDULING MAINTENANCE	64.86	20.12	13.05	62.84
J	MAINTAINING MAINTENANCE DOCUMENTATION	72.97	13.53	9.73	72.37
A	AND RECORDS				
E	ORGANIZING AND PLANNING	90.99	6.86	6.24	78.60
F	SUPERVISING	59.46	7.64	4.54	83.15
F	PERFORMING GENERAL ADMINISTRATIVE FUNCTIONS	74.32	4.63	3.44	86.59
B	DIRECTING AND IMPLEMENTING	73.42	3.99	2.93	89.52
C	INSPECTING AND EVALUATING	61.71	3.91	2.41	91.93
D	TRAINING	56.31	3.82	2.13	94.08
H	PERFORMING SYSTEMS ANALYSIS AND	35.59	5.02	1.79	95.87
M	DESIGN FUNCTIONS				
M	PROCESSING SHOP WORK	15.32	10.74	1.65	97.52
M	COMPUTING AND DETERMINING MAINTENANCE INFORMATION	32.68	4.38	1.44	98.66
N	CONTROLLING MAINTENANCE	12.61	5.59	.71	99.06
O	PERFORMING PLANS, MOBILITY, AND	20.27	1.51	.31	99.97
O	MAINTENANCE ADMINISTRATION				
	FUNCTIONS				

1	CONDUCT PERIODIC OFF-BASE REPORTS SUCH AS AUTOMATED	67.12	1.00	1.27	10.00	15
2	REPORTS TO COMMANDS OR HEADQUARTERS	67.12	1.00	1.27	10.00	
3	INSTRUCT SYSTEM OPERATORS OR SYSTEM CHANGES OR PROBLEMS	67.12	1.00	1.26	20.10	
4	SUCH AS EXTENDED DOWN TIME PROCEDURES	67.12	1.00	1.26	20.10	
5	COORDINATE RECOVERY PROCEDURES WITH DPT OR USERS	67.57	1.76	1.19	21.33	
6	PERFORM OPERATOR MAINTENANCE ON SYSTEM HARDWARE SUCH AS	62.61	1.06	1.16	22.50	
7	REMOVES OR PRINTERS	56.05	2.06	1.11	23.01	
8	LOAD INITIAL INSPECTION OR TIME CHANGE REQUIREMENTS	56.05	2.06	1.11	23.01	
9	INTO SYSTEM RECORDS	65.77	1.09	1.11	24.72	
10	BRIEF STAFF AGENCIES OR USERS ON AVAILABILITY OF	65.77	1.09	1.11	24.72	
11	PROGRAMS OR ROUTINES	65.32	1.06	1.08	25.60	
12	PREPARE OR MAINTAIN EXECUTION CARDS FOR SPECIALIZED	59.56	1.04	1.08	26.00	
13	PROGRAMS SUCH AS FILE UPDATE (FUD) OR "PSEUDO" PROGRAMS	59.56	1.04	1.08	26.00	
14	COORDINATE WITH FUNCTIONAL MANAGERS TO INSURE SYSTEM	67.12	1.59	1.07	27.95	
15	MANAGEMENT INTEGRITY	60.81	1.72	1.04	28.59	
16	ANALYZE BEGINNING-OF-DAY (BOD) FILE DENSITY REPORTS	56.31	1.62	1.03	30.02	
17	COORDINATE MANAGEMENT, OPERATIONAL OR FUNCTIONAL PROBLEMS	51.00	1.90	1.00	31.03	
18	WITH OTHER AGENCIES					
19	REPORT UTILIZATION OR ACCOMPLISHED MAINTENANCE DATA					
20	USING REMOTE DEVICES					

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AF HUMAN RESOURCES LABORATORY
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6 5 BUILD OR UPDATE FILES MAINTENANCE CONTROL RECORDS (SUCH AS UVR, MIM, OR FPD)	61.26	1.54	.94	31.97	25
6 18 INITIATE DELETE HISTORY PROCEDURES (OLM)	60.81	1.50	.91	32.89	
6 23 UPDATE INSPECTION OR TIME CHANGE REQUIREMENTS USING REMOTE DEVICE	50.90	1.79	.91	33.80	
6 19 INITIATE FILE SEGMENTATION OR RESEGMENTATION (SEG/SEG) PROCEDURES	60.81	1.97	.90	34.69	
6 25 MAINTAIN REJECT NARRATIVE RECORDS	60.36	1.48	.89	35.58	
6 2 DEVELOP OR IMPROVE WORK METHODS OR PROCEDURES	58.56	1.98	.87	36.45	30
6 16 PROCESS TRANSFER OF PERSONNEL OR EQUIPMENT USING REMOTE DEVICES	54.50	1.59	.87	37.32	
6 1 ASSEMBLE BACK-UP INFORMATION FOR USE DURING RECOVERY	51.35	1.68	.86	38.18	
6 3 ANALYZE SYSTEMS REJECT REPORTS (TRANSACTION IDENTIFIER CODE : RJP) TO IDENTIFY AREAS REQUIRING TRAINING	56.31	1.50	.84	39.03	
6 15 DEVELOP PROCEDURES FOR REPORTING SUSPECTED MAINTENANCE MANAGEMENT INFORMATION CONTROL SYSTEM (MMICS) HARDWARE FAILURE REPORTS	54.95	1.51	.83	39.86	
6 2 COORDINATE WITH DATA SERVICES ON ACCURACY OR TIMING OF REPORTS	44.59	1.73	.77	40.63	35
6 35 SCHEDULE ON-LINE TIME FOR COMPUTER DIRECTED TRAINING SYSTEMS	57.21	1.34	.76	41.39	
6 22 UPDATE EQUIPMENT OPERATING TIMES USING REMOTE DEVICES	47.75	1.57	.75	42.14	
6 21 INITIATE, PREPARE, OR REVIEW DIFFICULTY REPORTS (DIRRPS)	59.01	1.26	.75	42.89	
6 5 FORECAST INSPECTION OR TIME CHANGE REQUIREMENTS USING REMOTE DEVICES	41.89	1.77	.74	43.63	
6 36 PREPARE OR MAINTAIN MECHANIZED REPORTS ON AEROSPACE VEHICLE OR EQUIPMENT STATUS, INVENTORY OR UTILIZATION	31.08	2.35	.73	44.36	40
6 24 UPDATE TC TO STATUS INFORMATION USING REMOTE DEVICES	40.54	1.80	.73	45.09	
6 7 INPUT OR UPDATE CURRENT INVENTORY DATA ON ASSIGNED EQUIPMENT USING REMOTE DEVICES	43.69	1.61	.70	45.79	
6 1 CLARIFY DIRECTIVES, POLICIES, OR PROCEDURES FOR SUBORDINATES	46.85	1.49	.70	46.49	
6 34 REVIEW OR VALIDATE PROPOSALS OR REQUESTS FOR RELOCATION OF MMICS HARDWARE	58.11	1.20	.70	47.18	
6 10 LOAD OPERATIONAL EVENTS (SUCH AS FLYING SCHEDULES) INTO SYSTEM RECORDS	38.29	1.76	.68	47.87	45
6 14 PREPARE, REVIEW OR EDIT INPUTS FOR RECURRING STATUS REPORTS	40.54	1.68	.68	48.55	
6 12 LOAD TC TO REQUIREMENTS INTO COMPUTER RECORDS	36.49	1.80	.66	49.20	
6 31 VERIFY OR UPDATE AUTOMATED TC TO STATUS REPORTS	35.14	1.83	.64	49.85	
6 6 CONDUCT AUTOMATED RECORDS REVIEWS	38.74	1.64	.64	50.48	
6 7 PROVIDE GUIDANCE TO SUBORDINATES ON PERSONAL, MILITARY OR WORK RELATED PROBLEMS	41.44	1.52	.63	51.11	50
6 28 REVIEW TC TO STATUS REPORTS	34.68	1.80	.63	51.74	
6 21 DEVELOP WEEKLY UTILIZATION OR MAINTENANCE SCHEDULES FOR AEROSPACE VEHICLES	20.27	2.93	.59	52.33	
6 11 SUPERVISE MILITARY MAINTENANCE MANAGEMENT SPECIALISTS (AFSC 39230)	32.88	1.75	.58	52.91	
6 30 UPDATE TC TO CHANGES OR REPORTS	29.73	1.87	.56	53.47	
6 18 DEVELOP OPERATIONAL SCHEDULES SUCH AS FLYING SCHEDULES	17.12	3.25	.56	54.02	55
6 15 PREPARE "DUE TIME" ON NEWLY ADDED TIME CHANGE ITEMS	31.08	1.77	.55	54.57	
6 5 MAINTAIN FILES OF PUBLICATIONS OTHER THAN TECHNICAL ORDER (TO) FILES SUCH AS MANUALS OR REGULATIONS	42.34	1.28	.54	55.11	
6 8 LOAD DISCREPANCIES INTO SYSTEM RECORDS	32.88	1.64	.54	55.65	
6 13 POST AEROSPACE VEHICLE FLYING TIMES USING MMICS	33.33	1.61	.54	56.19	

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C	8	INSPECT RECORDS, ADMINISTRATIVE FILES, OR ACCOUNTING PROCEDURES	33.33	1.60	.53	56.72	60
F	1	ESTABLISH FORMS REQUIREMENTS	49.55	1.07	.53	57.25	
E	5	PREPARE MILITARY PERFORMANCE REPORTS	42.34	1.24	.52	57.78	
L	21	UPDATE DISCREPANCY DATA USING REMOTE DEVICES	33.78	1.54	.52	58.30	
G	22	INITIATE, PREPARE, OR REVIEW DATA AUTOMATION REQUESTS (DAR)	44.14	1.16	.51	58.81	
J	9	INITIATE OR MAINTAIN MASTER IDENTIFICATION LISTINGS	29.73	1.72	.51	59.32	65
I	2	ADJUST SCHEDULES TO MEET EMERGENCY OR PRIORITY OPERATIONAL OR FLYING REQUIREMENTS	23.87	2.12	.51	59.83	
G	32	PREPARE OR SUBMIT LOCAL DATA AUTOMATION REQUIREMENTS OR DATA AUTOMATION PROPOSALS	36.49	1.37	.50	60.32	
I	1	ADJUST SCHEDULES TO MEET EMERGENCY OR PRIORITY MAINTENANCE REQUIREMENTS	24.77	2.00	.49	60.82	
I	42	SCHEDULE ACCOMPLISHMENT OF TCLOS	24.32	2.01	.49	61.31	
J	7	CONDUCT MANUAL RECORDS REVIEWS	27.48	1.78	.49	61.80	70
I	10	COORDINATE FLYING/UTILIZATION OR MAINTENANCE SCHEDULING CHANGES WITH ACTION AGENCIES	22.52	2.17	.49	62.29	
J	1	ASSIGN END-ITEM-EQUIPMENT-IDENTIFICATION (ID) NUMBERS FOR EQUIPMENT OTHER THAN PRECISION MEASURING EQUIPMENT (PME)	31.98	1.53	.49	62.78	
I	33	POST SCHEDULING INFORMATION ONTO VISUAL MEDIA SUCH AS BOARDS OR CHARTS	18.47	2.64	.49	63.26	
G	16	EVALUATE REQUIREMENTS FOR NEW PRODUCTS OR MODIFICATIONS TO EXISTING PRODUCTS SUCH AS AFOLDS PROGRAMS	35.14	1.37	.48	63.75	
E	12	SUPERVISE MILITARY MAINTENANCE MANAGEMENT TECHNICIANS (AFSC 392701)	27.48	1.74	.48	64.22	75
L	6	INPUT OR UPDATE CURRENT CONDITION STATUS OF ASSIGNED EQUIPMENT USING REMOTE DEVICES	31.98	1.49	.48	64.70	
J	10	INITIATE TIME CHANGE ACTIONS	27.03	1.76	.47	65.17	
J	22	REVIEW MASTER IDENTIFICATION (ID) INPUTS	27.93	1.69	.47	65.65	
J	23	REVIEW OR MONITOR DAILY STATUS OF TCTO PROGRAMS	25.23	1.86	.47	66.12	
E	8	PROVIDE ORIENTATION TO NEWLY ASSIGNED PERSONNEL	38.74	1.20	.47	66.58	80
I	40	REVIEW AEROSPACE VEHICLE EQUIPMENT STATUS OR INVENTORY DOCUMENTS FOR ACCURACY	27.03	1.71	.46	67.05	
A	13	PREPARE, REVIEW OR EDIT INPUTS FOR RECURRING STATISTICAL REPORTS	29.73	1.50	.45	67.49	
D	2	CONDUCT ON-THE-JOB TRAINING (OJT) FOR PERSONNEL IN YOUR OWN SPECIALTY (AFSC)	35.59	1.24	.44	67.93	
A	1	ANALYZE REQUIREMENTS FOR SECTION OR UNIT PERSONNEL, EQUIPMENT OR SUPPLIES	38.74	1.13	.44	68.37	
L	20	UPDATE CURRENT STATUS OF OPERATIONAL EVENTS USING REMOTE DEVICES	31.08	1.41	.44	68.81	85
I	46	SCHEDULE REPLACEMENT OF TIME CHANGE ITEMS	21.17	2.04	.43	69.24	
J	19	PREPARE OR MAINTAIN HISTORICAL RECORDS SUCH AS SIGNIFICANT HISTORICAL DATA FORMS (AFD FORM 95)	25.23	1.71	.43	69.67	
M	14	REVIEW IMPLEMENTATION OF SYSTEM MODIFICATIONS, CHANGES, OR CONVERSIONS SUCH AS MONTHLY RELEASES OR SANS	26.13	1.60	.42	70.09	
F	7	MAINTAIN TO FILES	34.68	1.20	.42	70.51	
I	11	COORDINATE MAINTENANCE REQUIREMENTS WITH OPERATIONS	19.82	2.10	.42	70.92	90
I	13	DETERMINE ITEMS REQUIRING MODIFICATION OR ACTION UNDER TIME COMPLIANCE TECHNICAL ORDERS (TCO)	24.32	1.71	.42	71.34	
F	2	ESTABLISH PUBLICATIONS REQUIREMENTS	43.69	.95	.42	71.75	
G	8	PARTICIPATE IN BOARD, COUNCIL, PLANNING OR STAFF MEETINGS	30.63	1.35	.41	72.17	
J	2	ASSIGN SERIAL OR ID NUMBERS TO EQUIPMENT HAVING OLD OR NO SERIAL OR ID NUMBERS	31.08	1.32	.41	72.58	

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AIR FORCE SYSTEMS COMMAND

I 16 DEVELOP MONTHLY UTILIZATION OR MAINTENANCE SCHEDULES FOR AEROSPACE VEHICLES	18.02	2.21	.40	72.98	95
F 3 MAINTAIN EQUIPMENT UTILIZATION RECORDS SUCH AS KEYPUNCH UTILIZATION REPORTS	26.58	1.46	.39	73.37	
I 38 PRE-PLAN DAILY MAINTENANCE	17.57	2.18	.38	73.75	
J 29 SET UP AIRCRAFT RECORD JACKETS	24.77	1.51	.37	74.12	
I 4 ASSIGN INDIVIDUAL JOB CONTROL NUMBERS FOR PLANNED MAINTENANCE	22.97	1.62	.37	74.49	
I 25 INITIATE SCHEDULED INSPECTIONS	20.27	1.83	.37	74.86	100
A 7 DEVELOP OR REVISE MAINTENANCE OPERATING INSTRUCTIONS (MOI)	42.79	.85	.36	75.23	
K 5 COMPUTE HOURS TO NEXT PHASE	25.23	1.43	.36	75.59	
E 6 PREPARE OR DEVELOP SCHEDULES SUCH AS WORK OR LEAVE SCHEDULES	33.33	1.08	.36	75.95	
E 14 SUPERVISE MILITARY PERSONNEL WITH AFSCS OTHER THAN 392X0	21.62	1.65	.36	76.30	
I 43 SCHEDULE AEROSPACE VEHICLE INSPECTIONS	18.47	1.92	.36	76.66	105
C 13 WRITE INSPECTION REPORTS OR REPLIES	27.93	1.24	.35	77.00	
D 10 MAINTAIN TRAINING RECORDS SUCH AS OUT RECORDS	33.78	1.01	.34	77.34	
F 8 MAINTAIN UNCLASSIFIED ADMINISTRATIVE FILES	25.23	1.35	.34	77.68	
G 7 CONSTRUCT AF ON-LINE DATA SYSTEM (AFOLDS) INQUIRIES	18.38	1.19	.34	78.02	
I 5 ASSIGN OR ADJUST PRIORITIES FOR PLANNED OR PRE-PLANNED MAINTENANCE	19.37	1.73	.34	78.36	110
I 35 PREPARE MAINTENANCE SCHEDULING FORMS SUCH AS WEEKLY EQUIPMENT UTILIZATION AND MAINTENANCE SCHEDULES (AF FORM 2402)	16.67	2.01	.33	78.69	
I 39 PROJECT MAINTENANCE REQUIREMENTS	17.57	1.85	.33	79.02	
C 9 INVENTORY EQUIPMENT OR SUPPLIES	29.73	1.07	.32	79.33	
G 6 BUILD OR UPDATE LOCAL OR OPTIONAL FRAMES	31.08	1.01	.31	79.65	
J 8 COORDINATE WITH USERS ON CORRECTION OR RESUBMISSION OF REPORTS	24.32	1.28	.31	79.96	115
I 34 PREPARE INSPECTION PACKAGES	18.02	1.65	.30	80.26	
I 30 PARTICIPATE IN MONTHLY TCOT KIT RECONCILIATION MEETINGS	19.37	1.52	.30	80.55	
I 24 BATHER OPERATIONAL DATA SUCH AS FLYING HOURS FROM OTHER AGENCIES	16.67	1.77	.29	80.85	
F 6 MAINTAIN MICROFILM OR MICROFICHE FILES	22.97	1.27	.29	81.14	
E 3 MAINTAIN RECORDS ON PERSONNEL SUPERVISED	27.93	1.02	.29	81.42	120
E 1 ASSIGN PERSONNEL TO DUTY POSITIONS	25.23	1.11	.28	81.70	
C 4 EVALUATE SUGGESTIONS	28.38	.97	.28	81.98	
D 7 EVALUATE PROGRESS OF TRAINEES	24.77	1.10	.27	82.25	
G 2 ANALYZE OUTPUT FROM SYSTEMS TESTS SUCH AS ENVIRONMENTAL SYSTEMS TESTS	22.97	1.18	.27	82.52	
I 37 PREPARE OR UPDATE DELAYED MAINTENANCE REPORTS	16.67	1.63	.27	82.80	125
A 11 PREPARE INFORMATIONAL BRIEFINGS OR PRESENTATIONS SUCH AS UNIT OR MISSION BRIEFINGS	23.42	1.15	.27	83.07	
J 17 PREPARE OR MAINTAIN ACCESSORY REPLACEMENT RECORD FORMS (AFPTO FORM 100A)	14.86	1.77	.26	83.33	
G 24 LOAD CARDS OR START DEVICES TO PROCESS AUTOMATIC DIGITAL NETWORK (AUTODIN) TRANSACTIONS	18.47	1.41	.26	83.59	
I 8 CONDUCT OR ATTEND DAILY MAINTENANCE PLANNING MEETINGS	17.12	1.51	.26	83.85	
I 22 DISTRIBUTE MAINTENANCE PLANS OR SCHEDULES	16.22	1.58	.26	84.10	130
F 10 TYPE CORRESPONDENCE, REPORTS OR FORMS	18.02	1.40	.25	84.35	
A 5 DESIGN OR DEVELOP INFORMATION CHARTS	23.87	1.01	.24	84.60	
J 25 REVIEW OR SPOT CHECK MAINTENANCE DATA COLLECTION (MDC) SOURCE DOCUMENTS FOR ACCURACY	13.51	1.77	.24	84.84	
G 27 MAINTAIN TEST ADVISORY NOTICE FILES (TANS)	21.17	1.12	.24	85.07	
L 3 DETERMINE STATUS OF ASSIGNED EQUIPMENT USING COMMAND OR LOCAL REGULATIONS	17.57	1.34	.24	85.31	135

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I	3	ASSIGN BLOCKS OF JOB CONTROL NUMBERS TO FUNCTIONAL USERS	19.82	1.16	.23	85.54	
I	31	PLAN CORROSION CONTROL SCHEDULES	15.32	1.50	.23	85.77	
C	6	INSPECT FACILITIES, WORK AREAS, OR PERSONNEL DURING ROUTINE INSPECTIONS	19.82	1.14	.23	85.99	
J	18	PREPARE OR MAINTAIN AIRCRAFT DATA/RECORD FORMS (AFIO FORM 100)	14.86	1.52	.23	86.22	
K	4	COMPUTE FLEET TIME HOURS	15.77	1.40	.22	86.44	140
E	2	INDORSE MILITARY PERFORMANCE REPORTS	18.02	1.22	.22	86.66	
H	1	ANALYZE PROPOSALS OR SUGGESTIONS FOR SYSTEM MODIFICATIONS	16.67	1.32	.22	86.88	
I	9	CONDUCT PREINSPECTION MEETINGS	18.02	1.20	.22	87.10	
I	44	SCHEDULE DEPOT INPUTS	15.32	1.38	.21	87.31	
J	12	POST AEROSPACE VEHICLE FLYING TIMES ON FLIGHT STATUS RECORDS SUCH AS FLIGHT STATUS REGISTER FORMS (AF FORM 2412)	14.41	1.47	.21	87.52	145
I	23	EVALUATE PRACTICABILITY OF DELAYING OR DEFERRING MAINTENANCE	15.32	1.37	.21	87.73	
D	13	REVIEW TRAINING PROGRESS WITH WORKERS OR TRAINEES	22.07	.95	.21	87.94	
D	12	PRESENT LECTURES OR DEMONSTRATIONS	17.12	1.22	.21	88.15	
D	3	CONDUCT OUT FOR PERSONNEL NOT IN YOUR SPECIALTY (AFSC)	15.77	1.31	.21	88.36	
I	47	VERIFY AEROSPACE VEHICLE STATUS WITH OTHER RECORDS OR UNITS	15.32	1.32	.20	88.56	150
A	2	CONDUCT OR LEAD STAFF, COUNCIL, PLANNING, BOARD OR COMMITTEE MEETINGS	18.92	1.06	.20	88.76	
L	4	EXTRACT MOBILIZATION RECORDS ON PERSONNEL OR EQUIPMENT FROM AUTOMATED SYSTEMS	18.92	1.02	.19	88.95	
C	5	EVALUATE TRAINING REQUIREMENTS	17.57	1.08	.19	89.14	
F	9	SET UP VISIBLE CARD FILE SYSTEMS FOR MAINTAINING RECORDS	13.06	1.43	.19	89.33	
A	17	REVISE OR EDIT INPUTS TO DIRECTIVES, MANUALS, SUPPLEMENTS OR OTHER PUBLICATIONS	20.27	.92	.19	89.51	155
M	10	EDIT OR TEST PROGRAMS IN HWICS	13.96	1.28	.18	89.69	
K	18	COMPUTE OR DETERMINE UNSCHEDULED VERSUS SCHEDULED MAINTENANCE RATES	7.66	2.33	.18	89.87	
I	7	CONDUCT DEBRIEFINGS SUCH AS AIRCREW DEBRIEFINGS	19.41	1.22	.18	90.05	
8	7	INITIATE RECOMMITMENT FOR COMMENDABLE ACTIONS	19.82	.88	.18	90.22	
J	3	COLLECT AIRCRAFT OR MISSILE SCHEDULING EFFECTIVENESS DATA	13.51	1.23	.17	90.39	160
M	13	COORDINATE WITH PLANS AND SCHEDULING OR SUPPLY AGENCIES ON TCTO ACCOMPLISHMENT OF ON-SHELF SPARES	9.91	1.66	.16	90.55	
8	10	PRESENT INFORMATIONAL BRIEFINGS OR PRESENTATIONS SUCH AS UNIT OR MISSION BRIEFINGS	17.57	.93	.16	90.72	
J	11	MAINTAIN MANUAL RECORDS OF RECURRING INSPECTION TIMES OR DATES	12.61	1.28	.16	90.88	
8	3	DIRECT ADMINISTRATIVE ACTIVITIES	16.67	.96	.16	91.04	
E	15	WRITE OR DEVELOP JOB DESCRIPTIONS	17.57	.91	.16	91.20	165
H	11	EDIT OR TEST PROGRAMS IN SYSTEMS OTHER THAN HWICS	5.41	2.93	.16	91.36	
L	11	LOAD PERSONNEL DATA INTO SYSTEM RECORDS	15.32	1.02	.16	91.51	
B	11	SCHEDULE TRAINING SESSIONS	18.92	.83	.16	91.67	
A	19	WRITE, DEVELOP OR PROVIDE INPUTS TO DIRECTIVES SUCH AS MANUALS, REGULATIONS, SUPPLEMENTS OR OTHER PUBLICATIONS	19.82	.76	.16	91.82	
I	32	PLAN MAINTENANCE SUPPORT REQUIREMENTS	10.36	1.47	.15	91.94	170
M	1	ASSIGN JOB CONTROL NUMBERS TO UNSCHEDULED MAINTENANCE JOBS	8.56	1.76	.15	92.13	
C	11	PERFORM OFFICIAL INSPECTIONS OR STAFF ASSISTANCE VISITS	11.26	1.34	.15	92.26	
A	6	DESIGN OR DEVELOP STATUS BOARDS	16.86	.99	.15	92.43	
M	4	COORDINATE SYSTEM DEVELOPMENT WITH COMPUTER PROGRAMMERS, FUNCTIONAL MANAGERS, OR OTHER ANALYSTS	9.46	1.55	.15	92.57	
M	2	ASSIGN PRIORITIES FOR UNSCHEDULED MAINTENANCE	8.56	1.65	.14	92.72	175

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D	4 DEVELOP, ASSEMBLE, OR CONSTRUCT TRAINING AIDS	12.16	1.09	.13	92.85	
H	3 CONDUCT SYSTEMS STUDIES	9.91	1.32	.13	92.98	
A	10 PLAN LAYOUTS OF FACILITIES OR WORKSPACE	19.82	.66	.13	93.11	
A	20 WRITE, DEVELOP, OR REVISE JOB DESCRIPTIONS	17.12	.75	.13	93.24	
D	11 PLAN OR DEVELOP TRAINING PROGRAMS	13.96	.92	.13	93.37	180
H	14 COORDINATE WITH OTHER WORKCENTERS OR SUPPLY AGENCIES ON TCO ACCOMPLISHMENT OF ON-SHELF SPARES	8.11	1.52	.12	93.49	
J	20 PREPARE OR MAINTAIN WORKING LISTS OF OWNING WORK CENTERS	14.06	.82	.12	93.61	
H	12 EVALUATE DATA AUTOMATION REQUIREMENTS OR DATA AUTOMATION PROPOSALS	9.46	1.22	.12	93.73	
J	27 REVIEW SCHEDULING EFFECTIVENESS DATA	9.91	1.14	.11	93.84	
I	48 VERIFY NOT-OPERATIONALLY READY (NOR) REQUIREMENTS WITH OTHER RECORDS OR UNITS	8.56	1.30	.11	93.95	185
B	5 INITIATE PERSONNEL ACTION REQUESTS	14.91	.76	.11	94.06	
O	1 ASSEMBLE DOCUMENTATION RECORDS FOR MOBILIZATION	11.26	.96	.11	94.17	
B	4 IMPLEMENT CONTINGENCY, SAFETY, OR SECURITY PLANS OR PROGRAMS	10.81	.99	.11	94.27	
I	29 MATCH OR CORRELATE MAINTENANCE PLANS	8.56	1.25	.11	94.38	
E	10 SUPERVISE CIVILIAN PERSONNEL	8.11	1.31	.11	94.49	190
A	4 DESIGN OR DEVELOP GRAPHS	12.61	.83	.11	94.59	
K	12 COMPUTE OR DETERMINE AIRCRAFT OR MISSILE MISSION EQUIPMENT AVAILABILITIES	7.21	1.46	.11	94.70	
K	2 ASSEMBLE DATA OR RECORDS FOR MAINTENANCE SUMMARIES	8.11	1.27	.10	94.80	
A	15 PREPARE, REVIEW OR EDIT PLANS OR PROGRAMS SUCH AS CONTINGENCY, SECURITY OR SAFETY PLANS OR PROGRAMS	11.26	.90	.10	94.90	
I	27 MAINTAIN SCHEDULED MAINTENANCE REPORTS	8.56	1.62	.10	95.00	195
K	9 COMPUTE OR DETERMINE AIRCRAFT OR MISSILE EQUIPMENT CAPABILITIES	5.86	1.16	.10	95.10	
C	12 PERFORM SAFETY OR SECURITY INSPECTIONS	9.91	.93	.09	95.19	
A	12 PREPARE PROBLEM SOLVING REPORTS SUCH AS STAFF SUMMARIES	12.16	.75	.09	95.28	
C	2 EVALUATE RESULTS OF TRAINING PROGRAMS	8.11	1.10	.09	95.37	
J	21 REVIEW HISTORICAL RECORD FORMS TO IDENTIFY REPETITIVE MAINTENANCE	8.56	1.04	.09	95.46	200
H	9 DEVELOP PROCEDURES FOR OPERATING SYSTEMS	6.31	1.39	.09	95.54	
A	18 SUBMIT OR PROVIDE INPUT TO FINANCIAL REPORTS SUCH AS BUDGETS, FINANCIAL PLANS OR ESTIMATES OF EXPENDITURES	11.71	.73	.09	95.63	
I	26 MAINTAIN MANUAL DELAYED DISCREPANCY FILES	5.91	1.57	.08	95.72	
I	19 DEVELOP SUPPORT EQUIPMENT MAINTENANCE SCHEDULES	7.21	1.16	.08	95.80	
I	45 SCHEDULE LOADING OF MUNITIONS	5.86	1.42	.08	95.88	205
L	19 SCHEDULE OR UPDATE INDIVIDUAL TRAINING REQUIREMENTS USING REMOTE DEVICES	10.81	.76	.08	95.96	
H	2 BUILD OR UPDATE CENTRAL COMPUTER TABLES	5.86	1.39	.08	96.05	
L	13 LOAD TRAINING RECORDS ON INDIVIDUALS INTO SYSTEM RECORDS	10.81	.75	.08	96.13	
M	3 ASSIGN PRIORITIES FOR SHOP REPAIR OR FABRICATION	4.05	1.97	.08	96.21	
M	6 COORDINATE ACTIONS WITH COMMAND POST OR OPERATING REPRESENTATIVES VIA LINES SUCH AS HOTLINE TELEPHONES	6.76	1.16	.08	96.29	210
M	2 ASSIGN JOB CONTROL NUMBERS FOR OFF-EQUIPMENT WORK	4.95	1.53	.08	96.36	
F	4 MAINTAIN FILES OF CLASSIFIED MATERIALS	4.05	1.84	.07	96.44	
M	30 MAKE ENTRIES ON REPARABLE ITEM PROCESSING TAG FORMS (AF TO FORM 350)	3.15	2.34	.07	96.51	
A	16 RESEARCH OR EDIT PROBLEM SOLVING REPORTS SUCH AS STAFF SUMMARIES	8.11	.90	.07	96.58	

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K 10 COMPUTE OR DETERMINE AIRCRAFT OR MISSILE FACILITY CAPABILITIES	4.05	1.77	.07	96.65	215
K 13 COMPUTE OR DETERMINE AIRCRAFT OR MISSILE MISSION MAINTENANCE CAPABILITIES	4.95	1.43	.07	96.73	
C 7 INSPECT OR EVALUATE ALERT, EMERGENCY, OR CONTINGENCY PROCEDURES	5.41	1.29	.07	96.80	
M 1 ASSIGN JOB CONTROL NUMBERS FOR LOCAL MANUFACTURE	3.15	2.21	.07	96.86	
L 14 LOAD UNIT TRAINING REQUIREMENTS INTO SYSTEM RECORDS	9.46	.71	.07	96.93	
O 5 EXTRACT DATA FROM OR FOR PERSONNEL MASTER ROSTERS	5.86	1.14	.07	97.00	220
M 13 EVALUATE ECONOMIC FEASIBILITY OF IMPLEMENTING AUTOMATED SYSTEMS OR SYSTEM REVISIONS	5.86	1.14	.07	97.07	
O 6 MAINTAIN EMPLOYEE MASTER LISTS	6.31	1.02	.06	97.13	
K 17 COMPUTE OR DETERMINE MANHOURL UTILIZATION FACTORS	3.15	2.03	.06	97.19	
C 1 EVALUATE GRADUATES OF TRAINING PROGRAMS	6.31	1.00	.06	97.26	
M 6 DESIGN OR WRITE PROGRAMS FOR SYSTEMS OTHER THAN NMICS	3.60	1.69	.06	97.32	225
I 20 DEVELOP SUPPORT EQUIPMENT OPERATIONAL SCHEDULES	4.95	1.23	.06	97.38	
M 8 COORDINATE DUE-IN FROM MAINTENANCE (DIFM) PROCESSING ACTIONS WITH UNITS OF SUPPLY	2.25	2.64	.06	97.44	
K 3 CALCULATE AIRCRAFT OR MISSILE EQUIPMENT OR SYSTEMS RELIABILITY	3.15	1.85	.06	97.50	
M 10 COORDINATE LOCAL MANUFACTURE PROCEDURES WITH ACTION AGENCIES	3.15	1.85	.06	97.55	
H 7 DEVELOP DECISION LOGIC TABLES OR FLOW CHARTS FOR SYSTEM STUDIES	5.41	1.07	.06	97.61	230
B 6 INITIATE PUNITIVE ACTIONS SUCH AS NON-JUDICIAL PUNISHMENT	9.91	.57	.06	97.67	
M 23 INITIATE FOLLOW-UP ACTION ON SUPPLY REQUISITIONS	4.50	1.25	.06	97.72	
M 4 COMPUTE BACKLOG DATA SUCH AS MANHOURL BACKLOG DATA	2.70	2.01	.05	97.78	
M 41 REVIEW AWAITING PARTS (AWP) LISTINGS FROM BASE SUPPLY, SUCH AS R-19 LISTS	2.25	2.38	.05	97.83	
C 3 EVALUATE SAFETY OR SECURITY PROGRAMS	4.05	1.28	.05	97.89	235
M 36 POST STATUS OF WORK IN PROGRESS ONTO VISUAL MEDIA SUCH AS STATUS BOARDS OR CONTROL BOARDS	4.50	1.15	.05	97.94	
K 1 ASSEMBLE DATA OR RECORDS FOR COMPUTATION OF STATISTICS SUCH AS MEAN TIME BETWEEN FAILURES (MTBF)	2.70	1.89	.05	97.99	
M 39 RECONCILE DIFM LISTS SUCH AS R-26 REPORT	1.80	2.83	.05	98.04	
M 19 EVALUATE MAINTENANCE REQUIRED ON REPARABLE ITEMS TO DETERMINE APPROPRIATE WORKCENTERS FOR ROUTING	2.70	1.86	.05	98.09	
M 46 TRANSPORT EQUIPMENT TO, FROM, OR BETWEEN MAINTENANCE WORKCENTERS	2.70	1.84	.05	98.14	240
E 4 PREPARE CIVILIAN PERFORMANCE RATINGS OR SUPERVISORY APPRAISALS	6.76	.72	.05	98.19	
I 6 COMPLETE AEROSPECE VEHICLE DATA CARD FORMS (AF FORM 359)	3.15	1.45	.05	98.23	
M 27 MAINTAIN JOB CONTROL NUMBER REGISTERS	3.60	1.27	.05	98.28	
J 16 PREPARE MAINTENANCE SUMMARIES	5.41	.83	.04	98.32	
M 24 INITIATE FOLLOW-UP ACTION ON WORK IN PROGRESS AT MAINTENANCE WORKCENTERS	2.25	1.92	.04	98.37	245
J 14 POST STATUS OF DOCUMENTATION EVENTS ONTO VISUAL MEDIA SUCH AS CHARTS OR BOARDS	5.46	.72	.04	98.41	
D 14 REVISE TRAINING PROGRAMS	6.31	.66	.04	98.45	
I 26 MAINTAIN TRANSIENT MAINTENANCE JOB CONTROL NUMBER LOGS	3.60	1.11	.04	98.49	
J 26 REVIEW RECORDS TO IDENTIFY REPETITIVE MAINTENANCE	5.41	.73	.04	98.53	
A 8 DEVELOP OR REVISE UNIT ORGANIZATION STRUCTURE	4.95	.78	.04	98.57	250
M 23 SELECT EQUIPMENT TO BE CANNIBALIZED	4.50	.84	.04	98.61	

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M 48 VERIFY NATIONAL SUPPLY CLASSIFICATION (NSC) NUMBERS OR PART NUMBERS	2.70	1.39	.04	98.64	
I 14 DEVELOP AIRCREW DEBRIEFING PROCEDURES	4.95	.74	.04	98.68	
M 8 DEVELOP AIRCRAFT SPECIFICATIONS FOR SYSTEMS	3.60	.99	.04	98.72	
M 12 COORDINATE SHOP FABRICATION WITH BASE SUPPORT ACTIVITIES	2.70	1.27	.03	98.75	255
M 22 POST OR MAINTAIN VISUAL MEDIA SUCH AS BOARDS OR CHARTS TO DEPICT STATUS AND LOCATION OF EQUIPMENT OR SPECIALISTS	3.15	1.07	.03	98.78	
D 15 SERVE AS TRAINING PROGRAM MONITOR	4.05	.82	.03	98.82	
M 47 UPDATE DIFM FILES BY COMPLETING DIFM CARDS OR INITIATING 1050-11 BASE SUPPLY SYSTEM CARD FORMS (AF FORM 1998)	1.80	1.83	.03	98.85	
E 9 REVIEW OR SIGN CIVILIAN PERFORMANCE RATINGS	5.41	.59	.03	98.88	
D 5 DEVELOP TESTS	5.41	.58	.03	98.91	260
M 14 EVALUATE THE PRACTICABILITY OF CANNIBALIZATION	3.60	.86	.03	98.95	
M 43 REVIEW OR PROCESS DOD SINGLE LINE ITEM RELEASE/RECIPT DOCUMENT FORMS (DD FORM 1346-1)	2.25	1.37	.03	98.98	
D 16 WRITE OR REVISE TRAINING LITERATURE	4.05	.74	.03	99.01	
M 10 COORDINATE RESPONSE PROCEDURES FOR MISSION ABORTS	3.60	.83	.03	99.04	
M 28 MAINTAIN LOGS OF STATUS OF EQUIPMENT IN MAINTENANCE	3.15	.93	.03	99.07	265
M 5 DESIGN OR WRITE PROGRAMS FOR NMICS	2.70	1.08	.03	99.09	
S 5 COMPUTE MANHOURS NEEDED TO ACCOMPLISH IN-SHOP MAINTENANCE	3.15	.92	.03	99.12	
O 3 DEVELOP OR MAINTAIN PARKING PLANS SUCH AS AIRCRAFT PARKING PLANS	3.15	.92	.03	99.15	
M 29 MAKE ENTRIES ON DOD SINGLE LINE ITEM RELEASE/RECIPT DOCUMENT FORMS (DD FORM 1346-1)	2.25	1.27	.03	99.18	
M 11 DISPATCH AIRSPACE GROUND EQUIPMENT (AGE)	2.70	1.03	.03	99.21	270
M 11 COMPUTE OR DETERMINE AIRCRAFT OR MISSILE FACILITY REQUIREMENTS	3.60	.75	.03	99.24	
D 8 LEAD PERFORMANCE LESSONS	4.05	.66	.03	99.26	
9 PREPARE ACCIDENT OR INCIDENT REPORTS	6.31	.42	.03	99.29	
I 12 COORDINATE MISSILE OFF-ALERT STATUS PROCEDURES	2.25	1.04	.02	99.31	
E 13 SUPERVISE MILITARY MAINTENANCE MANAGEMENT SUPERINTENDENTS	1.35	1.68	.02	99.33	275
M 42 REVIEW OR DETERMINE BENCH STOCK REQUIREMENTS FOR IN-SHOP MAINTENANCE	2.25	1.00	.02	99.36	
M 17 INITIATE CANNIBALIZATION CONTROL DOCUMENTS	2.70	.83	.02	99.38	
M 32 ORDER SUPPLIES NEEDED FOR IN-SHOP REPAIRS	1.80	1.19	.02	99.40	
M 33 PERFORM ASSET AVAILABILITY CHECKS	1.80	1.14	.02	99.42	
M 15 DETERMINE EQUIPMENT NEEDED TO ACCOMPLISH MAINTENANCE	3.15	.65	.02	99.44	280
M 26 MAINTAIN ENGINEERING DRAWING FILES	1.80	1.08	.02	99.46	
O 4 DEVELOP OR PREPARE INPUTS TO LOGISTICS PLANS OR ANNEXES SUCH AS MOBILITY PLANS OR RECOVERY AND RECONSTITUTION PLANS	3.15	.62	.02	99.48	
M 34 PERFORM FOLLOW-UP ACTIONS FOR CRITICAL ITEM AVAILABILITY	1.80	1.08	.02	99.50	
K 6 COMPUTE MEAN TIME BETWEEN MAINTENANCE (MTBM)	2.70	.70	.02	99.52	
M 19 MONITOR OR OPERATE INTRABASE RADIO SYSTEMS	3.15	.59	.02	99.54	285
M 3 COMMUNICATE DIRECTLY WITH CONTROL TOWERS VIA LINES SUCH AS HOTLINE TELEPHONES	3.15	.58	.02	99.56	
D 9 MODERATE DISCUSSION GROUPS	3.60	.50	.02	99.57	
J 24 REVIEW OR PREPARE REQUEST FOR PURCHASE FORMS (AF FORM 9)	2.70	.65	.02	99.59	
M 11 COORDINATE MAINTENANCE TUNAROUND ACTIONS WITH UNITS OF SUPPLY	1.80	.96	.02	99.61	
M 31 MAKE IN-PROGRESS WORK CHECKS	2.25	.75	.02	99.63	290
L 18 REVIEW OR EVALUATE BASE LEVEL INQUIRY SYSTEM (BLIS) REPORTS FOR ACCURACY OF MAINTENANCE DATA	3.60	.45	.02	99.64	
D 1 ADMINISTER OR SCORE TESTS	3.60	.45	.02	99.66	
M 38 PREPARE OR REVIEW ENGINE STATUS REPORTING FORMS (AF FORM 1534)	2.25	.69	.02	99.67	

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M 12 DISPATCH TRANSPORTATION FOR MAINTENANCE SPECIALISTS	2.70	.53	.01	99.69	
M 18 INITIATE FOLLOW-UP OF SPECIALISTS ON DISPATCH	2.70	.51	.01	99.70	295
M 13 DISPATCH WEAPONS SYSTEM MAINTENANCE SPECIALISTS TO PERFORM MAINTENANCE	2.25	.60	.01	99.72	
M 22 IDENTIFY REPARABLES	1.80	.74	.01	99.73	
M 35 PERFORM VISUAL INSPECTION OF REPARABLES	1.80	.74	.01	99.74	
D 6 DEVELOP TRAINING CONTROL DOCUMENTS	2.70	.49	.01	99.76	
N 8 COORDINATE MAINTENANCE OR INSPECTION REQUIREMENTS ON ASSIGN-ED MOTOR VEHICLES WITH MOTOR POOL OR CONTROL OFFICERS	2.25	.55	.01	99.77	300
M 25 INITIATE OR PROCESS REQUESTS FOR LOCAL PURCHASE OF EQUIPMENT OR SERVICES	1.80	.67	.01	99.78	
N 15 IMPLEMENT PROCEDURES IN EVENT OF MISSION ABORTS	2.70	.49	.01	99.79	
M 21 MONITOR ULTRASHORT FREQUENCY (UMF) RADIO AIRCRAFT-T0-JOB CONTROL FREQUENCIES	2.25	.52	.01	99.80	
M 40 RESCHEDULE IN-SHOP MAINTENANCE	1.80	.60	.01	99.82	
I 15 DEVELOP MISSILE MAINTENANCE PLANS	1.80	.59	.01	99.83	305
O 9 PREPARE OR UPDATE EXCEPTION TIME ACCOUNTING (ETA) REPORTS	1.80	.55	.01	99.84	
I 17 DEVELOP MUNITIONS MAINTENANCE PLANS OR SCHEDULES	1.80	.49	.01	99.84	
J 5 COLLECT SCHEDULING EFFECTIVENESS DATA FOR EQUIPMENT OTHER THAN AEROSPACE VEHICLES, SUCH AS C-E-M EQUIPMENT	1.80	.46	.01	99.85	
M 21 IDENTIFY PNE ITEMS	2.25	.37	.01	99.86	
N 5 CONTROL SPECIAL DISPATCH VEHICLES	2.25	.35	.01	99.87	310
I 41 REVIEW COMMUNICATIONS-ELECTRONIC-METEOROLOGICAL (C-E-M) EQUIPMENT STATUS OR INVENTORY DOCUMENTS FOR ACCURACY	1.80	.43	.01	99.88	
M 9 COORDINATE MUNITIONS LOADING OPERATIONS	2.25	.34	.01	99.88	
C 10 INVESTIGATE ACCIDENTS OR INCIDENTS	2.70	.25	.01	99.89	
N 4 COMMUNICATE DIRECTLY WITH AIRCREWS VIA RADIOS	2.25	.27	.01	99.90	
M 16 IMPLEMENT SPECIALIZED OR EMERGENCY PROCEDURE CHECKLISTS SUCH AS CRASH RECOVERY OPERATIONS	1.80	.30	.01	99.90	315
O 7 MAINTAIN EXCEPTION TIME CARDS	1.35	.37	.01	99.91	
J 4 COLLECT DATA FOR MOTOR VEHICLE MANAGEMENT SYSTEMS	1.80	.21	.00	99.91	
M 20 MONITOR RADIO NETWORKS SUCH AS CRASH RADIO NETWORKS	1.80	.20	.00	99.92	
K 7 COMPUTE MEAN TIME BETWEEN OCCURRENCES (MTBO) OF DOWNTIME FAILURES	1.35	.26	.00	99.92	
K 19 COMPUTE OR DETERMINE C-E-M MISSION EQUIPMENT AVAILABILITIES	1.35	.22	.00	99.92	320
K 15 COMPUTE OR DETERMINE C-E-M MISSION MAINTENANCE CAPABILITIES	1.35	.22	.00	99.93	
K 16 COMPUTE OR DETERMINE MAINTENANCE COST FACTORS	1.35	.22	.00	99.93	
K 6 COMPUTE REPAIR CYCLE DATA OR FURNISH REPAIR CYCLE INPUT DATA	1.35	.22	.00	99.93	
M 7 COMPUTE SHOP CAPABILITIES	1.35	.22	.00	99.93	
M 9 COORDINATE INSPECTION OR SERVICING OF SHELF-LIFE ITEMS BETWEEN SUPPLY AND MAINTENANCE	1.35	.22	.00	99.94	325
M 16 DETERMINE PRECISION MEASURING EQUIPMENT(PME) MAINTENANCE CAPABILITIES	1.35	.22	.00	99.94	
M 17 DETERMINE PRIORITIES FOR INSPECTION OF PME EQUIPMENT	1.35	.22	.00	99.94	
M 18 DETERMINE PRIORITIES FOR INSPECTION OF REPARABLE EQUIPMENT	1.35	.22	.00	99.95	
M 20 EVALUATE REQUIREMENTS FOR USE OF CONTRACT MAINTENANCE DURING SHOP WORK	1.35	.22	.00	99.95	
M 37 PREPARE OR PACK EQUIPMENT FOR SHIPMENT, STORAGE, OR EXCHANGE	1.35	.22	.00	99.95	330
M 40 SCHEDULE CALIBRATION OR MAINTENANCE OF PME	1.35	.22	.00	99.95	
M 45 SCHEDULE IN-SHOP WORKLOAD TO WORKCENTERS FOR EQUIPMENT OTHER THAN PME	1.35	.22	.00	99.96	

ALL AMN IN DAFSC W392XD

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AF HUMAN RESOURCES LABORATORY
AIR FORCE SYSTEMS COMMAND

N 24 VERIFY MOTOR VEHICLE OR SUPPORT EQUIPMENT STATUS OR
AVAILABILITY
N 7 COORDINATE CRASH RECOVERY TEAMS
K 8 COMPUTE MTBF
O 2 DEVELOP MOTOR VEHICLE REQUIREMENTS
O 8 MAINTAIN EXCESSIVE LABOR HOUR REPORTS
O 10 PROJECT CONTRACT MAINTENANCE REQUIREMENTS OR UTILIZATION

1.35	.22	.00	99.96
.90	.26	.00	99.96
.90	.23	.00	99.96
.90	.16	.00	99.97
.90	.16	.00	99.97
.90	.16	.00	99.97

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APPENDIX C

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PCT MEMRS PRFMS TASKS BY SELECTED OPS

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AF HUMAN RESOURCES LABORATORY
AIR FORCE SYSTEMS COMMAND

TABULATION OF PERCENT MEMBERS PERFORMING DUTIES AND TASKS BY SELECTED
GROUPS IN THE 392XD CAREER FIELD.

REPORTS ON THE FOLLOWING GROUPS WERE REQUESTED

GROUP IDENTITY = SPC002 ALL AMN IN DAFSC 392XD (EXCEPT W392XD1)
GROUP IDENTITY = SPC003 ALL AMN IN DAFSC W392XD

CONTAINING 1931 MEMBERS.
CONTAINING 222 MEMBERS.

PCT MEMRS PRFNG TASKS BY SELECTED GPS

DUTY GROUP SUMMARY PERCENT MEMBERS PERFORMING

	DUTY	SPC 002	SPC 003
A	ORGANIZING AND PLANNING	70	91
B	DIRECTING AND IMPLEMENTING	63	73
C	INSPECTING AND EVALUATING	46	62
D	TRAINING	44	56
E	SUPERVISING	55	59
F	PERFORMING GENERAL ADMINISTRATIVE FUNCTIONS	59	74
G	PERFORMING FILES MAINTENANCE FUNCTIONS	23	86
H	PERFORMING SYSTEMS ANALYSIS AND DESIGN FUNCTIONS	7	36
I	PLANNING AND SCHEDULING MAINTENANCE	71	65
J	MAINTAINING MAINTENANCE DOCUMENTATION AND RECORDS	54	73
K	COMPUTING AND DETERMINING MAINTENANCE INFORMATION	29	33
L	MANAGING AND UPDATING AUTOMATED MAINTENANCE RECORDS	43	93
M	PROCESSING SHOP WORK	63	15
N	CONTROLLING MAINTENANCE	48	13
O	PERFORMING PLANS, MOBILITY, AND MAINTENANCE ADMINISTRATION FUNCTIONS	11	20

PCT MEMRS PRFNG TASKS BY SELECTED GPs

TASK GROUP SUMMARY PERCENT MEMBERS PERFORMING

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AF HUMAN RESOURCES LABORATORY
AIR FORCE SYSTEMS COMMAND

0Y-TSM

	SPC	SPC
	002	003
A 1 ANALYZE REQUIREMENTS FOR SECTION OR UNIT PERSONNEL, EQUIPMENT OR SUPPLIES	32	39
A 2 CONDUCT OR LEAD STAFF, COUNCIL, PLANNING, BOARD OR COMMITTEE MEETINGS	23	19
A 3 COORDINATE MANAGEMENT, OPERATIONAL OR FUNCTIONAL PROBLEMS WITH OTHER AGENCIES	48	56
A 4 DESIGN OR DEVELOP GRAPHS	17	13
A 5 DESIGN OR DEVELOP INFORMATION CHARTS	27	24
A 6 DESIGN OR DEVELOP STATUS BOARDS	28	15
A 7 DEVELOP OR REVISE MAINTENANCE OPERATING INSTRUCTIONS (MOI)	29	43
A 8 DEVELOP OR REVISE UNIT ORGANIZATION STRUCTURE	7	5
A 9 DRAFT CORRESPONDENCE, SUCH AS LETTERS, FORMS, MESSAGES OR REPORTS	49	81
A 10 PLAN LAYOUTS OF FACILITIES OR WORKSPACE	16	20
A 11 PREPARE INFORMATIONAL BRIEFINGS OR PRESENTATIONS SUCH AS UNIT OR MISSION BRIEFINGS	21	23
A 12 PREPARE PROBLEM SOLVING REPORTS SUCH AS STAFF SUMMARIES	10	12
A 13 PREPARE, REVIEW OR EDIT INPUTS FOR RECURRING STATISTICAL REPORTS	18	30
A 14 PREPARE, REVIEW OR EDIT INPUTS FOR RECURRING STATUS REPORTS	22	41
A 15 PREPARE, REVIEW OR EDIT PLANS OR PROGRAMS SUCH AS CONTINGENCY, SECURITY OR SAFETY PLANS OR PROGRAMS	11	11
A 16 RESEARCH OR EDIT PROBLEM SOLVING REPORTS SUCH AS STAFF SUMMARIES	9	8
A 17 REVISE OR EDIT INPUTS TO DIRECTIVES, MANUALS, SUPPLEMENTS OR OTHER PUBLICATIONS	13	20
A 18 SUBMIT OR PROVIDE INPUT TO FINANCIAL REPORTS SUCH AS BUDGETS, FINANCIAL PLANS OR ESTIMATES OF EXPENDITURES	8	12
A 19 WRITE, DEVELOP OR PROVIDE INPUTS TO DIRECTIVES SUCH AS MANUALS, REGULATIONS, SUPPLEMENTS OR OTHER PUBLICATIONS	12	20
A 20 WRITE, DEVELOP, OR REVISE JOB DESCRIPTIONS	12	17
B 1 CLARIFY DIRECTIVES, POLICIES, OR PROCEDURES FOR SUBORDINATES	40	47
B 2 DEVELOP OR IMPROVE WORK METHODS OR PROCEDURES	48	59
B 3 DIRECT ADMINISTRATIVE ACTIVITIES	15	17
B 4 IMPLEMENT CONTINGENCY, SAFETY, OR SECURITY PLANS OR PROGRAMS	14	11
B 5 INITIATE PERSONNEL ACTION REQUESTS	18	14
B 6 INITIATE PUNITIVE ACTIONS SUCH AS NON-JUDICIAL PUNISHMENT	15	10
B 7 INITIATE RECOGNITION FOR COMMENDABLE ACTIONS	22	20
B 8 PARTICIPATE IN BOARD, COUNCIL, PLANNING OR STAFF MEETINGS	37	31
B 9 PREPARE ACCIDENT OR INCIDENT REPORTS	10	6
B 10 PRESENT INFORMATIONAL BRIEFINGS OR PRESENTATIONS SUCH AS UNIT OR MISSION BRIEFINGS	16	18
B 11 SCHEDULE TRAINING SESSIONS	15	19
C 1 EVALUATE GRADUATES OF TRAINING PROGRAMS	7	6
C 2 EVALUATE RESULTS OF TRAINING PROGRAMS	9	8

Year	Number of cases	Percentage of cases
1990	10	10.0
1991	15	15.0
1992	20	20.0
1993	25	25.0
1994	30	30.0
1995	35	35.0
1996	40	40.0
1997	45	45.0
1998	50	50.0
1999	55	55.0
2000	60	60.0
2001	65	65.0
2002	70	70.0
2003	75	75.0
2004	80	80.0
2005	85	85.0
2006	90	90.0
2007	95	95.0
2008	100	100.0
2009	105	105.0
2010	110	110.0
2011	115	115.0
2012	120	120.0
2013	125	125.0
2014	130	130.0
2015	135	135.0
2016	140	140.0
2017	145	145.0
2018	150	150.0
2019	155	155.0
2020	160	160.0
2021	165	165.0
2022	170	170.0
2023	175	175.0
2024	180	180.0
2025	185	185.0
2026	190	190.0
2027	195	195.0
2028	200	200.0
2029	205	205.0
2030	210	210.0
2031	215	215.0
2032	220	220.0
2033	225	225.0
2034	230	230.0
2035	235	235.0
2036	240	240.0
2037	245	245.0
2038	250	250.0
2039	255	255.0
2040	260	260.0
2041	265	265.0
2042	270	270.0
2043	275	275.0
2044	280	280.0
2045	285	285.0
2046	290	290.0
2047	295	295.0
2048	300	300.0
2049	305	305.0
2050	310	310.0
2051	315	315.0
2052	320	320.0
2053	325	325.0
2054	330	330.0
2055	335	335.0
2056	340	340.0
2057	345	345.0
2058	350	350.0
2059	355	355.0
2060	360	360.0
2061	365	365.0
2062	370	370.0
2063	375	375.0
2064	380	380.0
2065	385	385.0
2066	390	390.0
2067	395	395.0
2068	400	400.0
2069	405	405.0
2070	410	410.0
2071	415	415.0
2072	420	420.0
2073	425	425.0
2074	430	430.0
2075	435	435.0
2076	440	440.0
2077	445	445.0
2078	450	450.0
2079	455	455.0
2080	460	460.0
2081	465	465.0
2082	470	470.0
2083	475	475.0
2084	480	480.0
2085	485	485.0
2086	490	490.0
2087	495	495.0
2088	500	500.0
2089	505	505.0
2090	510	510.0
2091	515	515.0
2092	520	520.0
2093	525	525.0
2094	530	530.0
2095	535	535.0
2096	540	540.0
2097	545	545.0
2098	550	550.0
2099	555	555.0
2100		

[illegible][illegible]

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PCT MEMRS PRFMS TASKS BY SELECTED RPS

TASK GROUP SUMMARY PERCENT MEMBERS PERFORMING

DY-TSM

E 13 SUPERVISE MILITARY MAINTENANCE MANAGEMENT SUPERINTENDENTS	5	1
E 14 SUPERVISE MILITARY PERSONNEL WITH AFSCS OTHER THAN 392X0	26	22
E 15 WRITE OR DEVELOP JOB DESCRIPTIONS	13	18
F 1 ESTABLISH FORMS REQUIREMENTS	35	50
F 2 ESTABLISH PUBLICATIONS REQUIREMENTS	24	44
F 3 MAINTAIN EQUIPMENT UTILIZATION RECORDS SUCH AS KEYPUNCH UTILIZATION REPORTS	15	27
F 4 MAINTAIN FILES OF CLASSIFIED MATERIALS	5	4
F 5 MAINTAIN FILES OF PUBLICATIONS OTHER THAN TECHNICAL ORDER (TO) FILES SUCH AS MANUALS OR REGULATIONS	20	42
F 6 MAINTAIN MICROFILM OR MICROFICHE FILES	14	23
F 7 MAINTAIN TO FILES	20	35
F 8 MAINTAIN UNCLASSIFIED ADMINISTRATIVE FILES	17	26
F 9 SET UP VISIBLE CARD FILE SYSTEMS FOR MAINTAINING RECORDS	20	13
F 10 TYPE CORRESPONDENCE, REPORTS OR FORMS	19	10
G 1 ANALYZE BEGINNING-OF-DAY (BOD) FILE DENSITY REPORTS	4	61
G 2 ANALYZE OUTPUT FROM SYSTEMS TESTS SUCH AS ENVIRONMENTAL SYSTEMS TESTS	3	23
G 3 ANALYZE SYSTEMS REJECT REPORTS (TRANSACTION IDENTIFIER CODE : RJP) TO IDENTIFY AREAS REQUIRING TRAINING	4	56
G 4 BRIEF STAFF AGENCIES OR USERS ON AVAILABILITY OF PROGRAMS OR ROUTINES	6	66
G 5 BUILD OR UPDATE FILES MAINTENANCE CONTROL RECORDS (SUCH AS UVR, MTK, OR FPD)	5	61
G 6 BUILD OR UPDATE LOCAL OR OPTIONAL FRAMES	4	31
G 7 CONSTRUCT AF ON-LINE DATA SYSTEM (AFOLDS) INQUIRIES	3	20
G 8 COORDINATE COMPUTER TIME WITH DATA PROCESSING INSTALLA- TIONS (DPI) OR COMPUTER ROOMS	7	71
G 9 COORDINATE OPERATION OR SCHEDULING OF REMOTE LINE PRINTERS WITH USERS	6	60
G 10 COORDINATE RECOVERY PROCEDURES WITH DPI OR USERS	4	68
G 11 COORDINATE SYSTEM HARDWARE PROBLEMS OR REPAIR WITH DPI OR USERS	6	73
G 12 COORDINATE WITH FUNCTIONAL MANAGERS TO INSURE SYSTEM MANAGEMENT INTEGRITY	4	59
G 13 CORRECT INTERNAL FILE ERRORS	9	70
G 14 DETERMINE FILE SIZE REQUIREMENTS	5	67
G 15 DEVELOP PROCEDURES FOR REPORTING SUSPECTED MAINTENANCE MAN- AGEMENT INFORMATION CONTROL SYSTEM (MAGICS) HARDWARE FAILURE	4	55
G 16 EVALUATE REQUIREMENTS FOR NEW PRODUCTS OR MODIFICATIONS TO EXISTING PRODUCTS SUCH AS AFOLDS PROGRAMS	3	35
G 17 IDENTIFY OR ANALYZE INTERNAL FILE ERRORS	7	75
G 18 INITIATE DELETE HISTORY PROCEDURES (DLH)	5	61
G 19 INITIATE FILE SEGMENTATION OR RESEGMENTATION (SEG/SEG) PROCEDURES	3	61
G 20 INITIATE PERIODIC OFF-BASE REPORTS SUCH AS AUTOMATED REPORTS TO COMMANDS OR HEADQUARTERS	6	67

PCT MEMBERS PERFORM TASKS BY SELECTED GPS

TASK GROUP SUMMARY PERCENT MEMBERS PERFORMING

0Y-TSK

	SPC	SPC
	002	003
6 21 INITIATE, PREPARE, OR REVIEW DIFFICULTY REPORTS (DIREFS)	5	59
6 22 INITIATE, PREPARE, OR REVIEW DATA AUTOMATION REQUESTS (DAR)	5	44
6 23 INSTRUCT SYSTEM OPERATORS ON SYSTEM CHANGES OR PROBLEMS SUCH AS EXTENDED DOWN TIME PROCEDURES	5	67
6 24 LOAD CARDS OR START DEVICES TO PROCESS AUTOMATIC DIGITAL NETWORK (AUTODIN) TRANSACTIONS	3	18
6 25 MAINTAIN REJECT NARRATIVE RECORDS	4	60
6 26 MAINTAIN SYSTEMS ADVISORY NOTICE FILES (SANS)	5	73
6 27 MAINTAIN TEST ADVISORY NOTICE FILES (TAMS)	2	21
6 28 NOTIFY SYSTEM USERS OF STATUS OF UNSCHEDULED DOWNTIME FOR SYSTEMS SUCH AS MMICS	6	73
6 29 PERFORM LINKAGE VERIFICATIONS OR LINKAGE CHECKS (LIN/ILC)	4	71
6 30 PERFORM OPERATOR MAINTENANCE ON SYSTEM HARDWARE SUCH AS REMOTES OR PRINTERS	5	63
6 31 PREPARE OR MAINTAIN EXECUTION CARDS FOR SPECIALIZED PROGRAMS SUCH AS FILE UPDATE (FUD) OR "PSEUDO" PROGRAMS	5	65
6 32 PREPARE OR SUBMIT LOCAL DATA AUTOMATION REQUIREMENTS OR DATA AUTOMATION PROPOSALS	4	36
6 33 PROCESS TRANSACTIONS TO OBTAIN PRINTS OF SUBSYSTEM RECORDS	6	67
6 34 REVIEW OR VALIDATE PROPOSALS OR REQUESTS FOR RELOCATION OF MMICS HARDWARE	4	58
6 35 SCHEDULE ON-LINE TIME FOR COMPUTER DIRECTED TRAINING SYSTEMS	3	57
6 36 VERIFY COMPUTER INPUTS FROM USERS	6	70
6 1 ANALYZE PROPOSALS OR SUGGESTIONS FOR SYSTEM MODIFICATIONS	3	17
6 2 BUILD OR UPDATE CENTRAL COMPUTER TABLES	2	6
6 3 CONDUCT SYSTEMS STUDIES	2	10
6 4 COORDINATE SYSTEM DEVELOPMENT WITH COMPUTER PROGRAMMERS, FUNCTIONAL MANAGERS, OR OTHER ANALYSTS	2	9
6 5 DESIGN OR WRITE PROGRAMS FOR MMICS	2	3
6 6 DESIGN OR WRITE PROGRAMS FOR SYSTEMS OTHER THAN MMICS	2	4
6 7 DEVELOP DECISION LOGIC TABLES OR FLOW CHARTS FOR SYSTEM STUDIES	2	5
6 8 DEVELOP EQUIPMENT SPECIFICATIONS FOR SYSTEMS	3	4
6 9 DEVELOP PROCEDURES FOR OPERATING SYSTEMS	3	6
6 10 EDIT OR TEST PROGRAMS IN MMICS	3	14
6 11 EDIT OR TEST PROGRAMS IN SYSTEMS OTHER THAN MMICS	3	5
6 12 EVALUATE DATA AUTOMATION REQUIREMENTS OR DATA AUTOMATION PROPOSALS	3	9
6 13 EVALUATE ECONOMIC FEASIBILITY OF IMPLEMENTING AUTOMATED SYSTEMS OR SYSTEM REVISIONS	2	6
6 14 REVIEW IMPLEMENTATION OF SYSTEM MODIFICATIONS, CHANGES, OR CONVERSIONS SUCH AS MONTHLY RELEASES OR SANS	3	26
6 15 ADJUST SCHEDULES TO MEET EMERGENCY OR PRIORITY MAINTENANCE REQUIREMENTS	47	25
6 16 ADJUST SCHEDULES TO MEET EMERGENCY OR PRIORITY OPERATIONAL OR FLYING REQUIREMENTS	35	24

PCT MBRS PAFMG TASKS BY SELECTED GPS
TASK GROUP SUMMARY
PERCENT MEMBERS PERFORMING

GPSUM1 PAGE 30 AF HUMAN RESOURCES LABORATORY
AIR FORCE SYSTEMS COMMAND

DY-15K

	SPC	SPC
	002	003
1 3 ASSIGN BLOCKS OF JOB CONTROL NUMBERS TO FUNCTIONAL USERS	29	20
1 4 ASSIGN INDIVIDUAL JOB CONTROL NUMBERS FOR PLANNED MAINTENANCE	46	23
1 5 ASSIGN OR ADJUST PRIORITIES FOR PLANNED OR PRE-PLANNED MAINTENANCE	38	19
1 6 COMPLETE AEROSPACE VEHICLE DATA CARD FORMS (AF FORM 359)	6	3
1 7 CONDUCT DEBRIEFINGS SUCH AS AIRCREW DEBRIEFINGS	8	14
1 8 CONDUCT OR ATTEND DAILY MAINTENANCE PLANNING MEETINGS	30	17
1 9 CONDUCT PREINSPECTION MEETINGS	22	18
1 10 COORDINATE FLYING/UTILIZATION OR MAINTENANCE SCHEDULING CHANGES WITH ACTION AGENCIES	31	23
1 11 COORDINATE MAINTENANCE REQUIREMENTS WITH OPERATIONS	27	20
1 12 COORDINATE MISSILE OFF-ALERT STATUS PROCEDURES	3	2
1 13 DETERMINE ITEMS REQUIRING MODIFICATION OR ACTION UNDER TIME COMPLIANCE TECHNICAL ORDERS (TCO)	19	24
1 14 DEVELOP AIRCREW DEBRIEFING PROCEDURES	6	5
1 15 DEVELOP MISSILE MAINTENANCE PLANS	3	2
1 16 DEVELOP MONTHLY UTILIZATION OR MAINTENANCE SCHEDULES FOR AEROSPACE VEHICLES	25	18
1 17 DEVELOP MONTHLY MAINTENANCE PLANS OR SCHEDULES	6	2
1 18 DEVELOP OPERATIONAL SCHEDULES SUCH AS FLYING SCHEDULES	20	17
1 19 DEVELOP SUPPORT EQUIPMENT MAINTENANCE SCHEDULES	15	7
1 20 DEVELOP SUPPORT EQUIPMENT OPERATIONAL SCHEDULES	7	5
1 21 DEVELOP WEEKLY UTILIZATION OR MAINTENANCE SCHEDULES FOR AEROSPACE VEHICLES	26	20
1 22 DISTRIBUTE MAINTENANCE PLANS OR SCHEDULES	28	16
1 23 EVALUATE PRACTICABILITY OF DELAYING OR DEFERRING MAINTENANCE	25	15
1 24 GATHER OPERATIONAL DATA SUCH AS FLYING HOURS FROM OTHER AGENCIES	13	17
1 25 INITIATE SCHEDULED INSPECTIONS	27	20
1 26 MAINTAIN MANUAL DELAYED DISCREPANCY FILES	16	5
1 27 MAINTAIN SCHEDULED MAINTENANCE REPORTS	19	9
1 28 MAINTAIN TRANSIENT MAINTENANCE JOB CONTROL NUMBER LOGS	6	4
1 29 MATCH OR CORRELATE MAINTENANCE PLANS	14	9
1 30 PARTICIPATE IN MONTHLY TC TO RT RECONCILIATION MEETINGS	12	19
1 31 PLAN CORROSION CONTROL SCHEDULES	23	15
1 32 PLAN MAINTENANCE SUPPORT REQUIREMENTS	14	10
1 33 POST SCHEDULING INFORMATION ONTO VISUAL MEDIA SUCH AS BOARDS OR CHARTS	32	18
1 34 PREPARE INSPECTION PACKAGES	26	19
1 35 PREPARE MAINTENANCE SCHEDULING FORMS SUCH AS WEEKLY EQUIPMENT UTILIZATION AND MAINTENANCE SCHEDULES (AF FORM 2402)	24	17
1 36 PREPARE OR MAINTAIN MECHANIZED REPORTS ON AEROSPACE VEHICLE OR EQUIPMENT STATUS, INVENTORY OR UTILIZATION	16	31

PCT MEMRS PRFHG TASKS BY SELECTED GPS

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AF HUMAN RESOURCES LABORATORY
AIR FORCE SYSTEMS COMMAND

TASK GROUP SUMMARY PERCENT MEMBERS PERFORMING

	DY-TSK	SPC	SPC
1 37 PREPARE OR UPDATE DELAYED MAINTENANCE REPORTS	20	17	17
1 38 PRE-PLAN DAILY MAINTENANCE	28	18	25
1 39 PROJECT MAINTENANCE REQUIREMENTS	25	18	17
1 40 REVIEW AEROSPACE VEHICLE EQUIPMENT STATUS OR INVENTORY DOCUMENTS FOR ACCURACY	17	27	2
1 41 REVIEW COMMUNICATIONS-ELECTRONIC-METEOROLOGICAL (C-E-M) EQUIPMENT STATUS OR INVENTORY DOCUMENTS FOR ACCURACY	3	2	24
1 42 SCHEDULE REPLACEMENT OF TCTOS	35	24	25
1 43 SCHEDULE AEROSPACE VEHICLE INSPECTIONS	25	18	21
1 44 SCHEDULE DEPOT INPUTS	21	15	10
1 45 SCHEDULE LOADING OF MUNITIONS	10	6	26
1 46 SCHEDULE REPLACEMENT OF TIME CHANGE ITEMS	26	21	15
1 47 VERIFY AEROSPACE VEHICLE STATUS WITH OTHER RECORDS OR UNITS	15	15	13
1 48 VERIFY NOT-OPERATIONALLY READY (NOR) REQUIREMENTS WITH OTHER RECORDS OR UNITS	13	9	32
2 1 ASSIGN END-ITEM-EQUIPMENT-IDENTIFICATION (ID) NUMBERS FOR EQUIPMENT OTHER THAN PRECISION MEASURING EQUIPMENT (PME)	13	32	16
2 2 ASSIGN SERIAL OR ID NUMBERS TO EQUIPMENT HAVING OLD OR NO SERIAL OR ID NUMBERS	16	31	10
3 3 COLLECT AIRCRAFT OR MISSILE SCHEDULING EFFECTIVENESS DATA	10	14	2
3 4 COLLECT DATA FOR MOTOR VEHICLE MANAGEMENT SYSTEMS	2	2	3
3 5 COLLECT SCHEDULING EFFECTIVENESS DATA FOR EQUIPMENT OTHER THAN AEROSPACE VEHICLES, SUCH AS C-E-M EQUIPMENT	3	2	18
3 6 CONDUCT AUTOMATED RECORDS REVIEWS	18	39	27
3 7 CONDUCT MANUAL RECORDS REVIEWS	18	27	9
3 8 COORDINATE WITH USERS ON CORRECTION OR RESUBMISSION OF REPORTS	9	24	19
3 9 INITIATE OR MAINTAIN MASTER IDENTIFICATION LISTINGS	11	30	11
3 10 INITIATE TIME CHANGE ACTIONS	11	27	12
3 11 MAINTAIN MANUAL RECORDS OF RECURRING INSPECTION TIMES OR DATES	12	13	8
3 12 POST AEROSPACE VEHICLE FLYING TIMES ON FLIGHT STATUS RECORDS SUCH AS FLIGHT STATUS REGISTER FORMS (AF FORM 2812)	8	14	10
3 13 POST AEROSPACE VEHICLE FLYING TIMES USING NAICS	10	33	8
3 14 POST STATUS OF DOCUMENTATION EVENTS ONTO VISUAL MEDIA SUCH AS CHARTS OR BOARDS	8	31	6
3 15 PREPARE "DUE TIME" ON NEWLY ADDED TIME CHANGE ITEMS	8	31	6
3 16 PREPARE MAINTENANCE SUMMARIES	6	5	6
3 17 PREPARE OR MAINTAIN ACCESSORY REPLACEMENT RECORD FORMS (AF TO FORM 100A)	6	15	7
3 18 PREPARE OR MAINTAIN AIRCRAFT DATA/RECORD FORMS (AF TO FORM 100)	7	15	12
3 19 PREPARE OR MAINTAIN HISTORICAL RECORDS SUCH AS SIGNIFICANT HISTORICAL DATA FORMS (AF TO FORM 95)	12	25	10
3 20 PREPARE OR MAINTAIN WORKING LISTS OF Ongoing WORK CENTERS	10	15	7
3 21 REVIEW HISTORICAL RECORD FORMS TO IDENTIFY REPETITIVE MAINTENANCE	7	9	

PCT MBMS PRFM TASKS BY SELECTED GPS

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AF HUMAN RESOURCES LABORATORY
AIR FORCE SYSTEMS COMMAND

TASK GROUP SUMMARY PERCENT MEMBERS PERFORMING

DY-TSK

	SPC	SPC
	002	003
J 22 REVIEW MASTER IDENTIFICATION (ID) INPUTS	15	26
J 23 REVIEW OR MONITOR DAILY STATUS OF TCIO PROGRAMS	14	25
J 24 REVIEW OR PREPARE REQUEST FOR PURCHASE FORMS (AF FORM 91)	5	3
J 25 REVIEW OR SPOT CHECK MAINTENANCE DATA COLLECTION (MDC)	14	14
J 26 REVIEW RECORDS TO IDENTIFY REPETITIVE MAINTENANCE	7	5
J 27 REVIEW SMCEDULING EFFECTIVENESS DATA	18	10
J 28 REVIEW TCIO STATUS REPORTS	17	35
J 29 SET UP AIRCRAFT RECORD JACKETS	7	25
J 30 UPDATE TCIO CHANGES OR REPORTS	12	30
J 31 VERIFY OR UPDATE AUTOMATED TCIO STATUS REPORTS	10	35
K 1 ASSEMBLE DATA OR RECORDS FOR COMPUTATION OF STATISTICS	3	3
K 2 ASSEMBLE DATA OR RECORDS FOR MAINTENANCE SUMMARIES	7	8
K 3 CALCULATE AIRCRAFT OR MISSILE EQUIPMENT OR SYSTEMS	3	3
K 4 RELIABILITY		
K 5 COMPUTE FLEET TIME HOURS	14	16
K 6 COMPUTE HOURS TO NEXT PHASE	19	25
K 7 COMPUTE MEAN TIME BETWEEN MAINTENANCE (MTBM)	4	3
K 8 COMPUTE MEAN TIME BETWEEN OCCURRENCES (MTBO) OF	3	1
K 9 DOWNTIME FAILURES		
K 10 COMPUTE MTBF	3	1
K 11 COMPUTE OR DETERMINE AIRCRAFT OR MISSILE EQUIPMENT	9	6
K 12 CAPABILITIES	5	4
K 13 COMPUTE OR DETERMINE AIRCRAFT OR MISSILE FACILITY	5	4
K 14 REQUIREMENTS	5	4
K 15 COMPUTE OR DETERMINE AIRCRAFT OR MISSILE FACILITY	5	4
K 16 EQUIPMENT AVAILABILITIES	8	7
K 17 COMPUTE OR DETERMINE AIRCRAFT OR MISSILE MISSION	8	7
K 18 MAINTENANCE CAPABILITIES	7	5
K 19 COMPUTE OR DETERMINE C-E-N MISSION EQUIPMENT AVAILABILITIES	2	1
K 20 COMPUTE OR DETERMINE C-E-N MISSION MAINTENANCE CAPABILITIES	2	1
K 21 COMPUTE OR DETERMINE MANHOUR COST FACTORS	4	1
K 22 COMPUTE OR DETERMINE MANHOUR UTILIZATION FACTORS	4	3
K 23 COMPUTE OR DETERMINE UNSCHEDULED VERSUS SCHEDULED	8	8
K 24 MAINTENANCE RATES	8	8
L 1 ASSEMBLE BACK-UP INFORMATION FOR USE DURING RECOVERY	6	51
L 2 COORDINATE WITH DATA SERVICES ON ACCURACY OR TIMING OF	6	45
L 3 REPORTS	6	45
L 4 DETERMINE STATUS OF ASSIGNED EQUIPMENT USING COMMAND	7	18
L 5 OR LOCAL REGULATIONS	7	18
L 6 EXTRACT MOBILIZATION RECORDS ON PERSONNEL OR EQUIPMENT	2	19
L 7 FROM AUTOMATED SYSTEMS	2	19
L 8 FORECAST INSPECTION OR TIME CHANGE REQUIREMENTS USING	10	42
L 9 REMOTE DEVICES	10	42

PCT MBMRS PRFM TASKS BY SELECTED GPS

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AF HUMAN RESOURCES LABORATORY
AIR FORCE SYSTEMS COMMAND

TASK GROUP SUMMARY PERCENT MEMBERS PERFORMING

DY-TSK

	SPC	SPC
	002	003
L 6 INPUT OR UPDATE CURRENT CONDITION STATUS OF ASSIGNED EQUIPMENT USING REMOTE DEVICES	11	32
L 7 INPUT OR UPDATE CURRENT INVENTORY DATA ON ASSIGNED EQUIPMENT USING REMOTE DEVICES	7	44
L 8 LOAD DISCREPANCIES INTO SYSTEM RECORDS	23	33
L 9 LOAD INITIAL INSPECTION OR TIME CHANGE REQUIREMENTS INTO SYSTEM RECORDS	11	54
L 10 LOAD OPERATIONAL EVENTS (SUCH AS FLYING SCHEDULES) INTO SYSTEM RECORDS	19	38
L 11 LOAD PERSONNEL DATA INTO SYSTEM RECORDS	3	15
L 12 LOAD TCIO REQUIREMENTS INTO COMPUTER RECORDS	9	36
L 13 LOAD TRAINING RECORDS ON INDIVIDUALS INTO SYSTEM RECORDS	2	11
L 14 LOAD UNIT TRAINING REQUIREMENTS INTO SYSTEM RECORDS	2	9
L 15 OPEN OR CLOSE REMOTE DEVICES	34	90
L 16 PROCESS TRANSFER OF PERSONNEL OR EQUIPMENT USING REMOTE DEVICES	6	55
L 17 REPORT UTILIZATION OR ACCOMPLISHED MAINTENANCE DATA USING REMOTE DEVICES	11	52
L 18 REVIEW OR EVALUATE BASE LEVEL INQUIRY SYSTEM (BLIS) REPORTS FOR ACCURACY OF MAINTENANCE DATA	6	4
L 19 SCHEDULE OR UPDATE INDIVIDUAL TRAINING REQUIREMENTS USING REMOTE DEVICES	3	11
L 20 UPDATE CURRENT STATUS OF OPERATIONAL EVENTS USING REMOTE DEVICES	10	31
L 21 UPDATE DISCREPANCY DATA USING REMOTE DEVICES	22	34
L 22 UPDATE EQUIPMENT OPERATING TIMES USING REMOTE DEVICES	13	48
L 23 UPDATE INSPECTION OR TIME CHANGE REQUIREMENTS USING REMOTE DEVICE	14	51
L 24 UPDATE TCIO STATUS INFORMATION USING REMOTE DEVICES	11	41
M 1 ASSIGN JOB CONTROL NUMBERS FOR LOCAL MANUFACTURE	27	3
M 2 ASSIGN JOB CONTROL NUMBERS FOR OFF-EQUIPMENT WORK	44	5
M 3 ASSIGN PRIORITIES FOR SHOP REPAIR OR FABRICATION	45	4
M 4 COMPUTE BACKLOG DATA SUCH AS MANHOUR BACKLOG DATA	37	3
M 5 COMPUTE MANHOURS NEEDED TO ACCOMPLISH IN-SHOP MAINTENANCE	34	3
M 6 COMPUTE REPAIR CYCLE DATA OR FURNISH REPAIR CYCLE INPUT DATA	23	1
M 7 COMPUTE SHOP CAPABILITIES	29	1
M 8 COORDINATE DUE-IN FROM MAINTENANCE (DIFM) PROCESSING ACTIONS WITH UNITS OF SUPPLY	41	2
M 9 COORDINATE INSPECTION OR SERVICING OF SHELF-LIFE ITEMS BETWEEN SUPPLY AND MAINTENANCE	16	1
M 10 COORDINATE LOCAL MANUFACTURE PROCEDURES WITH ACTION AGENCIES	27	3
M 11 COORDINATE MAINTENANCE TURNAROUND ACTIONS WITH UNITS OF SUPPLY	32	2
M 12 COORDINATE SHOP FABRICATION WITH BASE SUPPORT ACTIVITIES	22	3

PCT MEMRS PRFNG TASKS BY SELECTED GDS

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AF HUMAN RESOURCES LABORATORY
AIR FORCE SYSTEMS COMMAND

TASK GROUP SUMMARY PERCENT MEMBERS PERFORMING

Task Description	SPC 002	SPC 003
13 COORDINATE WITH PLANS AND SCHEDULING OR SUPPLY AGENCIES ON TCTO ACCOMPLISHMENT OF ON-SHELF SPARES	18	10
14 COORDINATE WITH OTHER WORKCENTERS OR SUPPLY AGENCIES ON TCTO ACCOMPLISHMENT OF ON-SHELF SPARES	17	8
15 DETERMINE EQUIPMENT NEEDED TO ACCOMPLISH MAINTENANCE	14	3
16 DETERMINE PRECISION MEASURING EQUIPMENT(PME) MAINTENANCE CAPABILITIES	13	1
17 DETERMINE PRIORITIES FOR INSPECTION OF PME EQUIPMENT	15	1
18 DETERMINE PRIORITIES FOR INSPECTION OF REPARABLE EQUIPMENT	31	1
19 EVALUATE MAINTENANCE REQUIRED ON REPARABLE ITEMS TO DETERMINE APPROPRIATE WORKCENTERS FOR ROUTING	30	3
20 EVALUATE REQUIREMENTS FOR USE OF CONTRACT MAINTENANCE DURING SHOP WORK	10	1
21 IDENTIFY PME ITEMS	20	2
22 IDENTIFY REPARABLES	33	2
23 INITIATE FOLLOW-UP ACTION ON SUPPLY REQUISITIONS	23	5
24 INITIATE FOLLOW-UP ACTION ON WORK IN PROGRESS AT MAINTENANCE WORKCENTERS	38	2
25 INITIATE OR PROCESS REQUESTS FOR LOCAL PURCHASE OF EQUIPMENT OR SERVICES	10	2
26 MAINTAIN ENGINEERING DRAWING FILES	8	2
27 MAINTAIN JOB CONTROL NUMBER REGISTERS	33	4
28 MAINTAIN LOGS OF STATUS OF EQUIPMENT IN MAINTENANCE	26	3
29 MAKE ENTRIES ON DOD SINGLE LINE ITEM RELEASE/RECEIPT DOCUMENT FORMS (DD FORM 1346-1)	14	2
30 MAKE ENTRIES ON REPARABLE ITEM PROCESSING TAG FORMS (AF TO FORM 350)	43	3
31 MAKE IN-PROGRESS WORK CHECKS	39	2
32 ORDER SUPPLIES NEEDED FOR IN-SHOP REPAIRS	18	2
33 PERFORM ASSET AVAILABILITY CHECKS	17	2
34 PERFORM FOLLOW-UP ACTIONS FOR CRITICAL ITEM AVAILABILITY	24	2
35 PERFORM VISUAL INSPECTION OF REPARABLES	27	2
36 POST STATUS OF WORK IN PROGRESS ONTO VISUAL MEDIA SUCH AS STATUS BOARDS OR CONTROL BOARDS	42	5
37 PREPARE OR PACK EQUIPMENT FOR SHIPMENT, STORAGE, OR EXCHANGE	19	1
38 PREPARE OR REVIEW ENGINE STATUS REPORTING FORMS (AF FORM 1534)	4	2
39 RECONCILE DFM LISTS SUCH AS R-26 REPORT	40	2
40 RESCHEDULE IN-SHOP MAINTENANCE	39	2
41 REVIEW AWAITING PARTS (AAP) LISTINGS FROM BASE SUPPLY, SUCH AS R-19 LISTS	26	2
42 REVIEW OR DETERMINE BENCH STOCK REQUIREMENTS FOR IN-SHOP MAINTENANCE	6	2
43 REVIEW OR PROCESS DOD SINGLE LINE ITEM RELEASE/RECEIPT DOCUMENT FORMS (DD FORM 1346-1)	13	2
44 SCHEDULE CALIBRATION OR MAINTENANCE OF PME	20	1

PCT MBMRS PRFM TASKS BY SELECTED GPs

TASK GROUP SUMMARY PERCENT MEMBERS PERFORMING

DY-TSK

	SPC	SPC
	002	003
N 45 SCHEDULE IN-SHOP WORKLOAD TO WORKCENTERS FOR EQUIPMENT OTHER THAN PME	29	1
N 46 TRANSPORT EQUIPMENT TO, FROM, OR BETWEEN MAINTENANCE WORKCENTERS	24	3
N 47 UPDATE DFM FILES BY COMPLETING DFM CARDS OR INITIATING 1050-II BASE SUPPLY SYSTEM CARD FORMS (AF FORM 1990)	27	2
N 48 VERIFY NATIONAL SUPPLY CLASSIFICATION (NSC) NUMBERS OR PART NUMBERS	25	3
N 1 ASSIGN JOB CONTROL NUMBERS TO UNSCHEDULED MAINTENANCE JOBS	39	9
N 2 ASSIGN PRIORITIES FOR UNSCHEDULED MAINTENANCE	37	9
N 3 COMMUNICATE DIRECTLY WITH CONTROL TOWERS VIA LINES SUCH AS HOTLINE TELEPHONES	4	3
N 4 COMMUNICATE DIRECTLY WITH AIRCREW VIA RADIOS	2	2
N 5 CONTROL SPECIAL DISPATCH VEHICLES	4	2
N 6 COORDINATE ACTIONS WITH COMMAND POST OR OPERATING REPRESENTATIVES VIA LINES SUCH AS HOTLINE TELEPHONES	6	7
N 7 COORDINATE CRASH RECOVERY TEAMS	2	1
N 8 COORDINATE MAINTENANCE OR INSPECTION REQUIREMENTS ON ASSIGN- ED MOTOR VEHICLES WITH MOTOR POOL OR CONTROL OFFICERS	4	2
N 9 COORDINATE MUNITIONS LOADING OPERATIONS	5	2
N 10 COORDINATE RESPONSE PROCEDURES FOR MISSION ABORTS	2	4
N 11 DISPATCH AEROSPACE GROUND EQUIPMENT (AGE)	3	3
N 12 DISPATCH TRANSPORTATION FOR MAINTENANCE SPECIALISTS	3	3
N 13 DISPATCH WEAPONS SYSTEM MAINTENANCE SPECIALISTS TO PERFORM MAINTENANCE	4	2
N 14 EVALUATE THE PRACTICABILITY OF CAMMIBALIZATION	10	4
N 15 IMPLEMENT PROCEDURES IN EVENT OF MISSION ABORTS	3	3
N 16 IMPLEMENT SPECIALIZED OR EMERGENCY PROCEDURE CHECKLISTS SUCH AS CRASH RECOVERY OPERATIONS	3	2
N 17 INITIATE CAMMIBALIZATION CONTROL DOCUMENTS	6	3
N 18 INITIATE FOLLOW-UP OF SPECIALISTS ON DISPATCH	4	3
N 19 MONITOR OR OPERATE INTRABASE RADIO SYSTEMS	4	3
N 20 MONITOR RADIO NETWORKS SUCH AS CRASH RADIO NETWORKS	3	2
N 21 MONITOR ULTRALIGHT FREQUENCY (UMF) RADIO AIRCRAFT-TO-JOB CONTROL FREQUENCIES	2	2
N 22 POST OR MAINTAIN VISUAL MEDIA SUCH AS BOARDS OR CHARTS TO DEPICT STATUS AND LOCATION OF EQUIPMENT OR SPECIALISTS	10	3
N 23 SELECT EQUIPMENT TO BE CAMMIBALIZED	8	5
N 24 VERIFY MOTOR VEHICLE OR SUPPORT EQUIPMENT STATUS OR AVAILABILITY	5	1
O 1 ASSEMBLE DOCUMENTATION RECORDS FOR MOBILIZATION	5	11
O 2 DEVELOP MOTOR VEHICLE REQUIREMENTS	3	1
O 3 DEVELOP OR MAINTAIN PARKING PLANS SUCH AS AIRCRAFT PARKING PLANS	4	3
O 4 DEVELOP OR PREPARE INPUTS TO LOGISTICS PLANS OR ANNEXES SUCH AS MOBILITY PLANS OR RECOVERY AND RECONSTITUTION PLANS	4	3
O 5 EXTRACT DATA FROM OR FOR PERSONNEL MASTER ROSTERS	3	6

PCT MBMS PRFM TASKS BY SELECTED GPS

TASK GROUP SUMMARY
PERCENT MEMBERS PERFORMING

DY-TSK

- 0 6 MAINTAIN EMPLOYEE MASTER LISTS
- 0 7 MAINTAIN EXCEPTION TIME CARDS
- 0 8 MAINTAIN EXCESSIVE LABOR HOUR REPORTS
- 1 9 PREPARE OR UPDATE EXCEPTION TIME ACCOUNTING (ETA) REPORTS
- 2 10 PROJECT CONTRACT MAINTENANCE REQUIREMENTS OR UTILIZATION

SPC SPC
002 003

4 6
2 1
2 1
2 2
3 1

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AF HUMAN RESOURCES LABORATORY
AIR FORCE SYSTEMS COMMAND

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APPENDIX D

DIFFERENCES BETWEEN		SPC002 AND	SPC003	601F1	PAGE	38	AF HUMAN RESOURCES LABORATORY AIR FORCE SYSTEMS COMMAND			
M	28	MAINTAIN LOGS OF STATUS OF EQUIPMENT IN MAINTENANCE		25.65	3.15	22.49	.72	.03	.70	
I	1	ADJUST SCHEDULES TO MEET EMERGENCY OR PRIORITY		47.17	24.77	22.40	1.24	.49	.74	9
M	34	MAINTENANCE REQUIREMENTS								
M	5	PERFORM FOLLOW-UP ACTIONS FOR CRITICAL ITEM AVAILABILITY		24.18	1.60	22.38	.56	.02	.54	
M	6	COMPUTE REPAIR CYCLE DATA OR FURNISH REPAIR CYCLE INPUT		23.48	1.35	22.13	.51	.00	.51	
M	46	DATA								
M	46	TRANSPORT EQUIPMENT TO, FROM, OR BETWEEN MAINTENANCE		23.97	2.70	21.27	.81	.05	.76	
M	12	WORKCENTERS								
M	46	COORDINATE SHOP FABRICATION WITH BASE SUPPORT ACTIVITIES		22.43	2.70	19.73	.52	.03	.48	
M	46	SCHEDULE CALIBRATION OR MAINTENANCE OF PNE		20.41	1.35	19.05	.71	.00	.71	
I	5	ASSIGN OR ADJUST PRIORITIES FOR PLANNED OR PRE-PLANNED		36.16	19.37	18.79	.93	.34	.60	
M	23	MAINTENANCE								
M	23	INITIATE FOLLOW-UP ACTION ON SUPPLY REQUISITIONS		22.57	4.50	18.07	.54	.06	.48	
M	21	IDENTIFY PNE ITEMS		19.99	2.25	17.73	.58	.01	.58	
M	37	PREPARE OR PACK EQUIPMENT FOR SHIPMENT, STORAGE, OR		18.73	1.35	17.38	.42	.00	.42	
M	32	EXCHANGE								
M	32	ORDER SUPPLIES NEEDED FOR IN-SHOP REPAIRS		18.24	1.60	16.44	.56	.02	.54	
M	33	PERFORM ASSET AVAILABILITY CHECKS		17.33	1.60	15.53	.35	.02	.33	
M	9	COORDINATE INSPECTION OR SERVICING OF SHELF-LIFE ITEMS		16.35	1.35	15.00	.30	.00	.30	
M	17	BETWEEN SUPPLY AND MAINTENANCE								
M	17	DETERMINE PRIORITIES FOR INSPECTION OF PNE EQUIPMENT		15.23	1.35	13.88	.37	.00	.37	
I	33	POST SCHEDULING INFORMATION ONTO VISUAL MEDIA SUCH AS		32.29	18.47	13.82	1.01	.49	.52	
I	8	BOARDS OR CHARTS								
I	8	CONDUCT OR ATTEND DAILY MAINTENANCE PLANNING MEETINGS		30.12	17.12	13.00	.63	.26	.38	
A	6	DESIGN OR DEVELOP STATUS BOARDS		27.67	14.86	12.81	.43	.15	.28	
I	22	DISTRIBUTE MAINTENANCE PLANS OR SCHEDULES		26.37	16.22	12.16	.62	.26	.36	
M	29	MAKE ENTRIES ON DOD SINGLE LINE ITEM RELEASE/RECEIPT		14.40	2.25	12.14	.30	.03	.27	
M	16	DOCUMENT FORMS (DOD FORM 1346-1)								
M	16	DETERMINE PRECISION MEASURING EQUIPMENT(PNE) MAINTENANCE		13.35	1.35	12.00	.32	.00	.31	
I	2	CAPABILITIES								
I	2	ADJUST SCHEDULES TO MEET EMERGENCY OR PRIORITY		34.66	23.87	10.79	.91	.51	.40	
M	15	OPERATIONAL OR FLYING REQUIREMENTS								
M	15	DETERMINE EQUIPMENT NEEDED TO ACCOMPLISH MAINTENANCE		13.91	3.15	10.75	.22	.02	.20	
I	36	PRE-PLAN DAILY MAINTENANCE		28.30	17.57	10.73	.96	.38	.56	
M	43	REVIEW OR PROCESS DOD SINGLE LINE ITEM RELEASE/RECEIPT		12.79	2.25	10.54	.30	.03	.27	
I	42	DOCUMENT FORMS (DOD FORM 1346-1)								
I	42	SCHEDULE ACCOMPLISHMENT OF TCLOS		34.80	24.32	10.46	.79	.49	.30	
I	26	MAINTAIN MANUAL DELAYED DISCREPANCY FILES		15.72	5.41	10.32	.41	.06	.32	
I	27	MAINTAIN SCHEDULED MAINTENANCE REPORTS		18.80	8.56	10.24	.38	.10	.28	
I	23	EVALUATE PRACTICABILITY OF DELAYING OR DEFERRING		24.95	15.32	9.63	.51	.21	.31	
I	3	MAINTENANCE								
I	3	ASSIGN BLOCKS OF JOB CONTROL NUMBERS TO FUNCTIONAL		28.86	19.82	9.04	.57	.23	.34	
M	14	USERS								
M	14	COORDINATE WITH OTHER WORKCENTERS OR SUPPLY AGENCIES ON		16.77	8.11	8.66	.24	.12	.12	
I	10	TCLO ACCOMPLISHMENT OF ON-SHELF SPARES								
I	10	COORDINATE FLYING/UTILIZATION OR MAINTENANCE SCHEDULING		30.96	22.52	8.43	.83	.49	.34	
M	20	CHANGES WITH ACTION AGENCIES								
M	20	EVALUATE REQUIREMENTS FOR USE OF CONTRACT MAINTENANCE		9.78	1.35	8.43	.11	.00	.10	
M	13	DURING SHOP WORK								
M	13	COORDINATE WITH PLANS AND SCHEDULING OR SUPPLY AGENCIES		18.17	9.91	8.26	.28	.16	.12	
M	25	ON TCLO ACCOMPLISHMENT OF ON-SHELF SPARES								
M	25	INITIATE OR PROCESS REQUESTS FOR LOCAL PURCHASE OF		9.71	1.80	7.91	.14	.01	.13	
M	25	EQUIPMENT OR SERVICES								

DIFFERENCES BETWEEN SPC002 AND SPC003		601F1	PAGE	39	AF HUMAN RESOURCES LABORATORY AIR FORCE SYSTEMS COMMAND				
I 19	DEVELOP SUPPORT EQUIPMENT MAINTENANCE SCHEDULES	15.09	7.21	7.89	.30	.08	.22		
J 27	REVIEW SCHEDULING EFFECTIVENESS DATA	17.75	9.91	7.84	.30	.11	.22		
I 32	PLAN MAINTENANCE SUPPORT REQUIREMENTS	18.10	10.36	7.74	.38	.15	.23		
I 31	PLAN CORROSION CONTROL SCHEDULES	22.92	15.32	7.61	.25	.23	.25		
I 39	PROJECT MAINTENANCE REQUIREMENTS	25.16	17.57	7.59	.54	.33	.21		
I 34	PREPARE INSPECTION PACKAGES	25.58	18.02	7.56	.69	.30	.19		
E 2	INDORSE MILITARY PERFORMANCE REPORTS	25.48	18.02	7.42	.42	.22	.20		
F 9	SET UP VISIBLE CARD FILE SYSTEMS FOR MAINTAINING RECORDS	20.48	13.06	7.41	.47	.19	.28		
I 16	DEVELOP MONTHLY UTILIZATION OR MAINTENANCE SCHEDULES FOR AEROSPACE VEHICLES	25.02	18.02	7.00	.62	.40	.22		
I 25	INITIATE SCHEDULED INSPECTIONS	27.25	20.27	6.98	.67	.37	.30		
I 35	PREPARE MAINTENANCE SCHEDULING FORMS SUCH AS WEEKLY EQUIPMENT UTILIZATION AND MAINTENANCE SCHEDULES (AF FORM 2402)	23.62	16.67	6.95	.61	.33	.27		
I 11	COORDINATE MAINTENANCE REQUIREMENTS WITH OPERATIONS POST OR MAINTAIN VISUAL MEDIA SUCH AS BOARDS OR CHARTS TO DEPICT STATUS AND LOCATION OF EQUIPMENT OR SPECIALISTS	26.55	19.82	6.79	.65	.42	.23		
I 43	SCHEDULE AEROSPACE VEHICLE INSPECTIONS	9.57	3.15	6.42	.23	.03	.20		
N 14	EVALUATE THE PRACTICABILITY OF CANNIBALIZATION	24.81	18.47	6.34	.65	.36	.29		
N 8	PARTICIPATE IN BOARD, COUNCIL, PLANNING OR STAFF MEETINGS	9.92	3.60	6.32	.12	.03	.09		
M 26	MAINTAIN ENGINEERING DRAWING FILES	36.55	30.63	5.92	.68	.41	.27		
I 21	DEVELOP WEEKLY UTILIZATION OR MAINTENANCE SCHEDULES FOR AEROSPACE VEHICLES	7.62	1.80	5.82	.11	.02	.09		
I 44	SCHEDULE DEPOT INPUTS	25.79	20.27	5.52	.74	.59	.15		
I 29	MATCH OR CORRELATE MAINTENANCE PLANS	20.75	15.32	5.44	.41	.21	.20		
C 7	INSPECT OR EVALUATE ALERT, EMERGENCY, OR CONTINGENCY PROCEDURES	13.84	8.56	5.28	.25	.11	.15		
D 13	REVIEW TRAINING PROGRESS WITH WORKERS OR TRAINEES	10.62	5.41	5.22	.13	.07	.04		
I 46	SCHEDULE REPLACEMENT OF TIME CHANGE ITEMS	27.11	22.07	5.04	.40	.21	.19		
I 48	VERIFY NOT-OPERATIONALLY READY (NOR) REQUIREMENTS WITH OTHER RECORDS OR UNITS	26.21	21.17	5.03	.59	.43	.15		
B 6	INITIATE PUNITIVE ACTIONS SUCH AS NON-JUDICIAL PUNISHMENT	13.21	6.56	4.65	.19	.11	.08		
E 14	SUPERVISE MILITARY PERSONNEL WITH AFSCS OTHER THAN 39220	19.54	9.91	4.63	.09	.06	.03		
I 45	SCHEDULE LOADING OF MUNITIONS	26.21	21.62	4.58	.52	.36	.16		
A 2	CONDUCT OR LEAD STAFF, COUNCIL, PLANNING, BOARD OR COMMITTEE MEETINGS	10.41	5.86	4.56	.18	.08	.10		
I 17	DEVELOP MUNITIONS MAINTENANCE PLANS OR SCHEDULES	23.20	18.92	4.28	.34	.20	.13		
B 9	PREPARE ACCIDENT OR INCIDENT REPORTS	6.01	1.80	4.21	.10	.01	.09		
A 4	DESIGN OR DEVELOP GRAPHS	10.41	6.31	4.11	.07	.03	.05		
E 5	INITIATE PERSONNEL ACTION REQUESTS	16.63	12.61	4.02	.20	.11	.10		
I 9	CONDUCT PREINSPECTION MEETINGS	18.38	14.41	3.96	.21	.11	.10		
N 24	VERIFY MOTOR VEHICLE OR SUPPORT EQUIPMENT STATUS OR AVAILABILITY	21.87	18.02	3.85	.41	.22	.19		
N 23	SELECT EQUIPMENT TO BE CANNIBALIZED	5.17	1.35	3.82	.06	.00	.06		
M 42	REVIEW OR DETERMINE BENCH STOCK REQUIREMENTS FOR IN-SHOP MAINTENANCE	8.25	4.50	3.74	.11	.04	.07		
N 17	INITIATE CANNIBALIZATION CONTROL DOCUMENTS	5.94	2.25	3.69	.10	.02	.07		
C 10	INVESTIGATE ACCIDENTS OR INCIDENTS	6.22	2.70	3.52	.06	.02	.06		
I 37	PREPARE OR UPDATE DELAYED MAINTENANCE REPORTS	6.15	2.70	3.45	.04	.01	.03		
E 13	SUPERVISE MILITARY MAINTENANCE MANAGEMENT SUPERINTENDENTS	19.99	16.67	3.32	.46	.27	.13		
S 4	IMPLEMENT CONTINGENCY, SAFETY, OR SECURITY PLANS OR PROGRAMS	4.61	1.35	3.26	.05	.02	.03		
A 5	DESIGN OR DEVELOP INFORMATION CHARTS	14.05	10.81	3.24	.17	.11	.07		
		27.04	23.87	3.17	.40	.24	.15		

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DIFFERENCES BETWEEN SPC002 AND SPC003			601F1		PAGE		41		AF HUMAN RESOURCES LABORATORY AIR FORCE SYSTEMS COMMAND	
N 19	MONITOR OR OPERATE INTRABASE RADIO SYSTEMS	4.33	3.15	1.18	.06	.02	.05			
E 9	REVIEW OR SIGN CIVILIAN PERFORMANCE RATINGS	6.50	5.41	1.09	.06	.03	.03			
O 8	MAINTAIN EXCESSIVE LABOR HOUR REPORTS	1.96	.90	1.06	.01	.00	.01			
K 12	COMPUTE OR DETERMINE AIRCRAFT OR MISSILE MISSION EQUIPMENT AVAILABILITIES	8.25	7.21	1.04	.11	.11	.00			
C 1	EVALUATE GRADUATES OF TRAINING PROGRAMS	7.34	6.31	1.03	.05	.06	-.01			
D 16	WRITE OR REVISE TRAINING LITERATURE	5.03	4.05	.98	.04	.03	.01			
I 41	REVIEW COMMUNICATIONS-ELECTRONIC-METEOROLOGICAL (C-E-M) EQUIPMENT STATUS OR INVENTORY DOCUMENTS FOR ACCURACY	2.73	1.60	.92	.03	.01	.02			
N 16	IMPLEMENT SPECIALIZED OR EMERGENCY PROCEDURE CHECKLISTS SUCH AS CRASH RECOVERY OPERATIONS	2.73	1.60	.92	.01	.01	.01			
O 3	DEVELOP OR MAINTAIN PARKING PLANS SUCH AS AIRCRAFT PARKING PLANS	4.05	3.15	.90	.03	.03	-.00			
N 3	COMMUNICATE DIRECTLY WITH CONTROL TOWERS VIA LINES SUCH AS HOTLINE TELEPHONES	3.98	3.15	.83	.06	.02	.04			
K 18	COMPUTE OR DETERMINE UNSCHEDULED VERSUS SCHEDULED MAINTENANCE RATES	6.46	7.66	.80	.12	.18	-.06			
N 20	MONITOR RADIO NETWORKS SUCH AS CRASH RADIO NETWORKS	2.59	1.80	.78	.02	.00	.02			
N 7	COORDINATE CRASH RECOVERY TEAMS	1.68	.90	.78	.01	.00	.00			
J 16	PREPARE MAINTENANCE SUMMARIES	6.15	5.41	.74	.07	.04	.02			
N 11	DISPATCH AEROSPACE GROUND EQUIPMENT (AGE)	3.42	2.70	.72	.03	.03	.00			
A 16	RESEARCH OR EDIT PROBLEM SOLVING REPORTS SUCH AS STAFF SUMMARIES	6.74	6.11	.63	.10	.07	.02			
D 14	REVISE TRAINING PROGRAMS	6.92	6.31	.61	.06	.04	.02			
I 14	DEVELOP AIRCRAFT DEBRIEFING PROCEDURES	5.52	4.95	.57	.06	.04	.02			
K 15	COMPUTE OR DETERMINE C-E-M MISSION MAINTENANCE CAPABILITIES	1.89	1.35	.54	.01	.00	.00			
O 4	DEVELOP OR PREPARE INPUTS TO LOGISTICS PLANS OR ANNEXES SUCH AS MOBILITY PLANS OR RECOVERY AND RECONSTITUTION PLANS	3.63	3.15	.48	.03	.02	.01			
I 12	COORDINATE MISSILE OFF-ALERT STATUS PROCEDURES	2.73	2.25	.47	.02	.02	-.00			
K 14	COMPUTE OR DETERMINE C-E-M MISSION EQUIPMENT AVAILABILITIES	5.82	1.35	.47	.01	.00	.00			
D 5	DEVELOP TESTS	5.87	5.41	.46	.04	.03	.01			
O 1	ADMINISTER OR SCORE TESTS	4.05	3.60	.45	.02	.02	.01			
J 25	REVIEW OR SPOT CHECK MAINTENANCE DATA COLLECTION (MDC) SOURCE DOCUMENTS FOR ACCURACY	13.91	13.51	.39	.30	.24	.06			
K 3	CALCULATE AIRCRAFT OR MISSILE EQUIPMENT OR SYSTEMS RELIABILITY	3.49	3.15	.34	.04	.06	-.02			
E 4	PREPARE CIVILIAN PERFORMANCE RATINGS OR SUPERVISORY APPRAISALS	7.06	6.76	.30	.06	.05	.01			
J 4	COLLECT DATA FOR MOTOR VEHICLE MANAGEMENT SYSTEMS	2.10	1.80	.29	.02	.00	.01			
K 1	ASSEMBLE DATA OR RECORDS FOR COMPUTATION OF STATISTICS SUCH AS MEAN TIME BETWEEN FAILURES (MTBF)	2.94	2.70	.23	.02	.05	-.03			
E 12	SUPERVISE MILITARY MAINTENANCE MANAGEMENT TECHNICIANS (AFSC 39270)	27.67	27.48	.20	.60	.48	.12			
N 15	IMPLEMENT PROCEDURES IN EVENT OF MISSION ABORTS	2.73	2.70	.02	.02	.01	.01			
A 15	PREPARE, REVIEW OR EDIT PLANS OR PROGRAMS SUCH AS CONTINGENCY, SECURITY OR SAFETY PLANS OR PROGRAMS	11.25	11.26	-.01	.12	.10	.02			
N 4	COMMUNICATE DIRECTLY WITH AIRCREWS VIA RADIOS	2.17	2.25	-.09	.01	.01	.00			
N 12	DISPATCH TRANSPORTATION FOR MAINTENANCE SPECIALISTS	2.59	2.70	-.12	.02	.01	.01			
D 8	LEAD PERFORMANCE LESSONS	3.91	4.05	-.14	.03	.03	-.00			
O 9	PREPARE OR UPDATE EXCEPTION TIME ACCOUNTING (ETA) REPORTS	1.61	1.80	-.19	.00	.01	-.01			
I 47	VERIFY AEROSPACE VEHICLE STATUS WITH OTHER RECORDS OR UNITS	15.09	15.32	-.22	.29	.20	.08			
E 10	SUPERVISE CIVILIAN PERSONNEL	7.76	8.11	-.35	.09	.11	-.01			

DIFFERENCES BETWEEN		SPC002 AND SPC003	601F1		PAGE	42		AF HUMAN RESOURCES LABORATORY		AIR FORCE SYSTEMS COMMAND	
J	11	MAINTAIN MANUAL RECORDS OF RECURRING INSPECTION TIMES	12.16	12.61	-0.45	.28	.16	.12			
N	21	OR DATES MONITOR ULTRASHIGH FREQUENCY (UMF) RADIO AIRCRAFT-TO-JOB CONTROL FREQUENCIES	1.75	2.25	-.51	.01	.01	-.01			
N	6	COORDINATE ACTIONS WITH COMMAND POST OR OPERATING REPRESENTATIVES VIA LINES SUCH AS HOTLINE TELEPHONES	6.15	6.76	-.61	.10	.08	.02			
H	5	DESIGN OR WRITE PROGRAMS FOR NMICS	1.96	2.70	-.75	.02	.03	-.01			
H	5	PREPARE MILITARY PERFORMANCE REPORTS	41.30	42.34	-1.04	.72	.52	.20			
H	8	DEVELOP EQUIPMENT SPECIFICATIONS FOR SYSTEMS	2.52	3.60	-1.09	.02	.04	-.02			
E	11	SUPERVISE MILITARY MAINTENANCE MANAGEMENT SPECIALISTS (AFSC 39230)	31.73	32.88	-1.16	.70	.58	.12			
N	10	COORDINATE RESPONSE PROCEDURES FOR MISSION ABORTS	2.45	3.60	-1.16	.02	.03	-.01			
E	10	PRESENT INFORMATIONAL BRIEFINGS OR PRESENTATIONS SUCH AS UNIT OR MISSION BRIEFINGS	18.28	17.57	-1.29	.23	.16	.07			
N	2	ASSEMBLE DATA OR RECORDS FOR MAINTENANCE SUMMARIES	6.78	8.11	-1.33	.09	.10	-.01			
E	7	EVALUATE PROGRESS OF TRAINEES	23.27	24.77	-1.50	.35	.27	.07			
E	3	MAINTAIN RECORDS ON PERSONNEL SUPERVISED	26.42	27.93	-1.51	.39	.29	.11			
K	4	COMPUTE FLEET TIME HOURS	14.19	15.77	-1.58	.02	.22	-.00			
J	21	REVIEW HISTORICAL RECORD FORMS TO IDENTIFY REPETITIVE MAINTENANCE	6.92	8.56	-1.64	.09	.09	-.00			
C	5	EVALUATE TRAINING REQUIREMENTS	15.79	17.57	-1.77	.19	.19	.00			
H	6	DESIGN OR WRITE PROGRAMS FOR SYSTEMS OTHER THAN NMICS	1.75	3.60	-1.86	.01	.06	-.06			
E	7	PROVIDE GUIDANCE TO SUBORDINATES ON PERSONAL, MILITARY OR WORK RELATED PROBLEMS	39.48	41.84	-1.96	.79	.63	.16			
B	3	DIRECT ADMINISTRATIVE ACTIVITIES	14.68	16.67	-1.99	.19	.16	.03			
O	6	MAINTAIN EMPLOYEE MASTER LISTS	4.12	6.31	-2.18	.04	.06	-.03			
O	5	EXTRACT DATA FROM OR FOR PERSONNEL MASTER ROSTERS	3.49	5.66	-2.36	.02	.07	-.04			
A	12	PREPARE PROBLEM SOLVING REPORTS SUCH AS STAFF SUMMARIES	9.78	12.16	-2.38	.11	.09	.02			
A	11	PREPARE INFORMATIONAL BRIEFINGS OR PRESENTATIONS SUCH AS UNIT OR MISSION BRIEFINGS	20.55	23.42	-2.88	.36	.27	.09			
H	11	EDIT OR TEST PROGRAMS IN SYSTEMS OTHER THAN NMICS	2.52	5.41	-2.89	.01	.16	-.14			
H	7	DEVELOP DECISION LOGIC TABLES OR FLOW CHARTS FOR SYSTEM STUDIES	2.17	5.41	-3.24	.03	.06	-.03			
H	9	DEVELOP PROCEDURES FOR OPERATING SYSTEMS	2.94	6.31	-3.37	.02	.09	-.07			
H	13	EVALUATE ECONOMIC FEASIBILITY OF IMPLEMENTING AUTOMATED SYSTEMS OR SYSTEM REVISIONS	2.45	5.86	-3.41	.01	.07	-.06			
J	3	COLLECT AIRCRAFT OR MISSILE SCHEDULING EFFECTIVENESS DATA	9.92	13.91	-3.99	.16	.17	-.00			
C	3	CONDUCT OUT FOR PERSONNEL NOT IN YOUR SPECIALTY (AFSC)	12.09	15.77	-3.68	.16	.21	-.05			
H	2	BUILD OR UPDATE CENTRAL COMPUTER TABLES	2.03	5.86	-3.83	.02	.08	-.06			
D	10	MAINTAIN TRAINING RECORDS SUCH AS OUT RECORDS	29.84	33.78	-3.94	.45	.34	.11			
A	10	PLAN LAYOUTS OF FACILITIES OR WORKSPACE	15.86	19.82	-3.96	.16	.13	.03			
1	24	GATHER OPERATIONAL DATA SUCH AS FLYING HOURS FROM OTHER AGENCIES	12.65	16.67	-4.02	.25	.29	-.04			
8	11	SCHEDULE TRAINING SESSIONS	14.88	18.92	-4.03	.17	.16	.01			
A	18	SUBMIT OR PROVIDE INPUT TO FINANCIAL REPORTS SUCH AS BUDGETS, FINANCIAL PLANS OR ESTIMATES OF EXPENDITURES	7.62	11.71	-4.09	.07	.09	-.02			
E	15	WRITE OR DEVELOP JOB DESCRIPTIONS	13.35	17.57	-4.22	.17	.16	.01			
J	20	PREPARE OR MAINTAIN WORKING LISTS OF OWNING WORK CENTERS	10.20	14.86	-4.66	.16	.12	.04			
A	20	WRITE, DEVELOP, OR REVISE JOB DESCRIPTIONS	12.44	17.12	-4.68	.12	.13	-.01			
D	2	CONDUCT ON-THE-JOB TRAINING (OUT) FOR PERSONNEL IN YOUR OWN SPECIALTY (AFSC)	30.68	35.59	-4.91	.49	.44	.05			
D	11	PLAN OR DEVELOP TRAINING PROGRAMS	9.01	13.96	-4.95	.11	.13	-.02			
C	11	PERFORM OFFICIAL INSPECTIONS OR STAFF ASSISTANCE VISITS	6.29	11.26	-4.97	.07	.15	-.08			

DIFFERENCES BETWEEN		SPC002 AND SPC003	GDIFI	PAGE	43	AF HUMAN RESOURCES LABORATORY AIR FORCE SYSTEMS COMMAND			
I	13	DETERMINE ITEMS REQUIRING MODIFICATION OR ACTION UNDER TIME COMPLIANCE TECHNICAL ORDERS (TCTO)	19.08	24.32	-5.25	.32	.42	-.09	
G	4	DEVELOP, ASSEMBLE, OR CONSTRUCT TRAINING AIDS	6.78	12.16	-5.38	.06	.13	-.07	
U	1	ASSEMBLE DOCUMENTATION RECORDS FOR MOBILIZATION	5.18	11.26	-5.08	.05	.11	-.05	
H	12	EVALUATE DATA AUTOMATION REQUIREMENTS OR DATA AUTOMATION PROPOSALS	3.35	9.46	-6.11	.03	.12	-.09	
E	8	PROVIDE ORIENTATION TO NEWLY ASSIGNED PERSONNEL	32.49	38.79	-6.29	.47	.47	-.01	
I	7	CONDUCT DEBRIEFINGS SUCH AS AIRCREW DEBRIEFINGS	8.11	14.41	-6.31	.17	.18	-.01	
M	5	COMPUTE HOURS TO NEXT PHASE	18.87	25.23	-6.36	.39	.36	-.03	
A	1	ANALYZE REQUIREMENTS FOR SECTION OR UNIT PERSONNEL, EQUIPMENT OR SUPPLIES	32.15	38.74	-6.59	.48	.44	.05	
J	12	POST AEROSPACE VEHICLE FLYING TIMES ON FLIGHT STATUS RECORDS SUCH AS FLIGHT STATUS REGISTER FORMS (AF FORM 2412)	7.76	14.41	-6.66	.12	.21	-.09	
H	4	COORDINATE SYSTEM DEVELOPMENT WITH COMPUTER PROGRAMMERS, FUNCTIONAL MANAGERS, OR OTHER ANALYSTS	2.31	9.46	-7.15	.03	.15	-.11	
B	1	CLARIFY DIRECTIVES, POLICIES, OR PROCEDURES FOR SUBORDINATES	39.62	46.05	-7.22	.75	.70	.05	
L	14	LOAD UNIT TRAINING REQUIREMENTS INTO SYSTEM RECORDS	2.17	9.46	-7.29	.01	.07	-.05	
A	17	REVISE OR EDIT INPUTS TO DIRECTIVES, MANUALS, SUPPLEMENTS OR OTHER PUBLICATIONS	12.58	20.27	-7.69	.14	.19	-.04	
I	30	PARTICIPATE IN MONTHLY TCTO KIT RECONCILIATION MEETINGS	11.53	19.37	-7.84	.18	.30	-.11	
A	19	WRITE, DEVELOP OR PROVIDE INPUTS TO DIRECTIVES SUCH AS MANUALS, REGULATIONS, SUPPLEMENTS OR OTHER PUBLICATIONS	11.95	19.82	-7.87	.13	.16	-.03	
M	3	CONDUCT SYSTEMS STUDIES	2.03	9.91	-7.88	.02	.13	-.11	
F	8	MAINTAIN UNCLASSIFIED ADMINISTRATIVE FILES	17.19	25.23	-8.03	.27	.34	-.07	
J	18	PREPARE OR MAINTAIN AIRCRAFT DATA/RECORD FORMS (AF TO FORM 100)	6.71	14.86	-8.16	.14	.23	-.09	
C	9	INVENTORY EQUIPMENT OR SUPPLIES	21.45	29.73	-8.28	.41	.32	.09	
L	19	SCHEDULE OR UPDATE INDIVIDUAL TRAINING REQUIREMENTS	2.52	10.81	-8.30	.01	.08	-.07	
C	13	WRITE INSPECTION REPORTS OR REPLIES	19.57	27.93	-8.36	.27	.35	-.08	
L	13	LOAD TRAINING RECORDS ON INDIVIDUALS INTO SYSTEM RECORDS	2.45	10.81	-8.36	.01	.08	-.07	
A	3	COORDINATE MANAGEMENT, OPERATIONAL OR FUNCTIONAL PROBLEMS WITH OTHER AGENCIES	47.59	56.31	-8.72	1.11	1.03	.09	
J	17	PREPARE OR MAINTAIN ACCESSORY REPLACEMENT RECORD FORMS (AF TO FORM 100A)	5.59	14.86	-9.27	.10	.26	-.16	
F	6	MAINTAIN MICROFILM OR MICROFICHE FILES	13.63	22.97	-9.35	.20	.29	-.09	
D	12	PRESENT LECTURES OR DEMONSTRATIONS	7.76	17.12	-9.36	.09	.21	-.12	
C	8	INSPECT RECORDS, ADMINISTRATIVE FILES, OR ACCOUNTING PROCEDURES	23.97	33.33	-9.36	.45	.53	-.08	
J	7	CONDUCT MANUAL RECORDS REVIEWS	17.54	27.48	-9.94	.49	.49	.00	
L	8	LOAD DISCREPANCIES INTO SYSTEM RECORDS	22.85	32.88	-10.03	.66	.54	.12	
I	40	REVIEW AEROSPACE VEHICLE EQUIPMENT STATUS OR INVENTORY DOCUMENTS FOR ACCURACY	16.56	27.03	-10.47	.32	.46	-.14	
J	23	REVIEW OR MONITOR DAILY STATUS OF TCTO PROGRAMS	19.40	25.23	-10.83	.27	.47	-.20	
E	2	DEVELOP OR IMPROVE WORK METHODS OR PROCEDURES	47.66	58.56	-10.90	.93	.87	.06	
L	3	DETERMINE STATUS OF ASSIGNED EQUIPMENT USING COMMAND OR LOCAL REGULATIONS	6.64	17.57	-10.93	.09	.24	-.14	
J	9	INITIATE OR MAINTAIN MASTER IDENTIFICATION LISTINGS	16.66	29.73	-11.07	.46	.51	-.05	
H	10	EDIT OR TEST PROGRAMS IN MICS	2.80	13.96	-11.17	.02	.18	-.16	
A	13	PREPARE, REVIEW OR EDIT INPUTS FOR RECURRING STATISTICAL REPORTS	17.96	29.73	-11.77	.28	.45	-.16	

DIFFERENCES BETWEEN		SPC002 AND SPC003		601F1		PAGE		AF HUMAN RESOURCES LABORATORY	
						44		AIR FORCE SYSTEMS COMMAND	
F	3	MAINTAIN EQUIPMENT UTILIZATION RECORDS SUCH AS		14.61	26.58	-11.97	.27	.39	-.12
L	21	KEYPUNCH UTILIZATION REPORTS		21.52	33.78	-12.26	.60	.52	.08
L	11	UPDATE DISCREPANCY DATA USING REMOTE DEVICES		2.87	15.32	-12.45	.02	.16	-.14
J	22	LOAD PERSONNEL DATA INTO SYSTEM RECORDS		19.95	27.93	-12.97	.32	.47	-.15
I	36	REVIEW MASTER IDENTIFICATION (ID) INPUTS		18.03	31.08	-13.05	.39	.73	-.34
H	1	PREPARE OR MAINTAIN MECHANIZED REPORTS ON AEROSPACE VEHICLE		3.21	16.67	-13.45	.03	.22	-.19
J	19	OR EQUIPMENT STATUS, INVENTORY OR UTILIZATION		11.60	25.23	-13.62	.30	.43	-.14
A	7	PREPARE OR MAINTAIN HISTORICAL RECORDS SUCH AS SIGNIFICANT		26.86	42.79	-15.93	.36	.36	-.00
C	4	HISTORICAL DATA FORMS (AFHQ FORM 95)		18.33	28.38	-14.05	.14	.28	-.13
F	1	DEVELOP OR REVISE MAINTENANCE OPERATING INSTRUCTIONS (MOI)		39.94	49.55	-14.61	.45	.53	-.08
F	7	EVALUATE SUGGESTIONS		19.78	39.68	-14.91	.30	.42	-.12
J	8	ESTABLISH FORMS REQUIREMENTS		9.36	24.32	-14.96	.16	.31	-.15
J	2	COORDINATE WITH USERS ON CORRECTION OR RESUBMISSION		15.79	31.08	-15.29	.37	.41	-.05
G	24	OF REPORTS		2.73	18.47	-15.74	.01	.26	-.25
J	10	ASSIGN SERIAL OR ID NUMBERS TO EQUIPMENT HAVING OLD OR		11.11	27.03	-15.92	.24	.47	-.24
L	4	NO SERIAL OR ID NUMBERS		2.45	18.92	-16.47	.02	.19	-.18
J	28	LOAD CARDS OR START DEVICES TO PROCESS AUTOMATIC DIGITAL		17.26	34.68	-17.42	.34	.63	-.28
J	29	NETWORK (AUTODIN) TRANSACTIONS		12.30	29.73	-17.43	.26	.56	-.30
A	14	INITIATE TIME CHANGE ACTIONS		7.20	24.77	-17.58	.15	.37	-.22
J	1	EXTRACT MOBILIZATION RECORDS ON PERSONNEL OR EQUIPMENT		22.43	40.54	-18.11	.41	.60	-.27
G	27	FROM AUTOMATED SYSTEMS		13.14	31.98	-18.84	.29	.49	-.20
F	2	REVIEW TCIO STATUS REPORTS		2.17	21.17	-19.00	.01	.24	-.23
L	10	UPDATE TCIO CHANGES OR REPORTS		29.18	43.69	-19.51	.29	.42	-.13
G	2	SET UP AIRCRAFT RECORD JACKETS		18.59	38.29	-19.70	.46	.68	-.23
L	20	PREPARE, REVIEW OR EDIT INPUTS FOR RECURRING STATUS REPORTS		3.21	22.97	-19.76	.02	.27	-.25
J	6	ASSIGN END-ITEM-EQUIPMENT-IDENTIFICATION (ID) NUMBERS FOR		18.38	38.74	-20.36	.44	.64	-.19
L	6	EQUIPMENT OTHER THAN PRECISION MEASURING EQUIPMENT (PME)		10.34	31.08	-20.74	.19	.44	-.25
L	20	MAINTAIN TEST ADVISORY NOTICE FILES (TAMS)		10.62	31.98	-21.36	.25	.48	-.23
L	6	ESTABLISH PUBLICATIONS REQUIREMENTS		20.06	42.34	-22.29	.28	.54	-.26
F	5	LOAD OPERATIONAL EVENTS (SUCH AS FLYING SCHEDULES) INTO		10.62	31.98	-21.36	.25	.48	-.23
H	14	SYSTEM RECORDS		3.07	26.13	-23.05	.02	.42	-.40
J	13	ANALYZE OUTPUT FROM SYSTEMS TESTS SUCH AS ENVIRONMENTAL		10.20	33.33	-23.13	.21	.54	-.32
J	15	SYSTEMS TESTS		7.90	31.08	-23.18	.15	.55	-.40
J	31	CONDUCT AUTOMATED RECORDS REVIEWS		10.44	35.14	-24.65	.22	.64	-.42
L	12	UPDATE CURRENT STATUS OF OPERATIONAL EVENTS USING		2.73	28.38	-25.65	.02	.34	-.32
L	6	REMOTE DEVICES		9.29	36.49	-27.19	.22	.66	-.44
L	24	INPUT OR UPDATE CURRENT CONDITION STATUS OF ASSIGNED		3.63	31.08	-27.45	.03	.31	-.29
L	5	EQUIPMENT USING REMOTE DEVICES		11.11	40.54	-29.43	.26	.73	-.46
L	5	MAINTAIN FILES OF PUBLICATIONS OTHER THAN TECHNICAL		9.92	41.89	-31.97	.21	.74	-.53
L	5	ORDER (TO) FILES SUCH AS MANUALS OR REGULATIONS							
L	5	REVIEW IMPLEMENTATION OF SYSTEM MODIFICATIONS, CHANGES, OR							
L	5	CONVERSIONS SUCH AS MONTHLY RELEASES OR SAMS							
L	5	POST AEROSPACE VEHICLE FLYING TIMES USING NMIC							
L	5	PREPARE "DUE TIME" ON NEWLY ADDED TIME CHANGE ITEMS							
L	5	VERIFY OR UPDATE AUTOMATED TCIO STATUS REPORTS							
L	5	CONSTRUCT AF ON-LINE DATA SYSTEM (AFODS) INQUIRIES							
L	5	LOAD TCIO REQUIREMENTS INTO COMPUTER FRAMES							
L	5	BUILD OR UPDATE LOCAL OR OPTIONAL FRAMES							
L	5	UPDATE TCIO STATUS INFORMATION USING REMOTE DEVICES							
L	5	FORECAST INSPECTION OR TIME CHANGE REQUIREMENTS USING							
L	5	REMOTE DEVICES							

DIFFERENCES BETWEEN SPC002 AND SPC003		6011	PAGE	45	AF HUMAN RESOURCES LABORATORY AIR FORCE SYSTEMS COMMAND			
A	9	DRAFT CORRESPONDENCE, SUCH AS LETTERS, FORMS, MESSAGES OR REPORTS	48.85	81.08	-32.23	.96	1.33	-.37
G	16	EVALUATE REQUIREMENTS FOR NEW PRODUCTS OR MODIFICATIONS TO EXISTING PRODUCTS SUCH AS AFOLDS PROGRAMS	2.80	35.14	-32.34	.01	.48	-.47
G	32	PREPARE OR SUBMIT LOCAL DATA AUTOMATION REQUIREMENTS OR DATA AUTOMATION PROPOSALS	3.91	36.49	-32.57	.04	.50	-.96
L	22	UPDATE EQUIPMENT OPERATING TIMES USING REMOTE DEVICES	12.79	47.75	-34.96	.32	.75	-.43
L	7	INPUT OR UPDATE CURRENT INVENTORY DATA ON ASSIGNED EQUIPMENT USING REMOTE DEVICES	7.48	43.69	-36.22	.14	.70	-.57
L	23	UPDATE INSPECTION OR TIME CHANGE REQUIREMENTS USING REMOTE DEVICE	13.70	50.90	-37.20	.33	.91	-.58
L	2	COORDINATE WITH DATA SERVICES ON ACCURACY OR TIMING OF REPORTS	5.87	44.59	-38.72	.07	.77	-.70
G	22	INITIATE, PREPARE, OR REVIEW DATA AUTOMATION REQUESTS (DAR)	4.89	44.14	-39.25	.06	.51	-.45
L	17	REPORT UTILIZATION OR ACCOMPLISHED MAINTENANCE DATA USING REMOTE DEVICES	11.46	51.80	-40.34	.23	1.00	-.77
L	9	LOAD INITIAL INSPECTION OR TIME CHANGE REQUIREMENTS INTO SYSTEM RECORDS	11.11	54.05	-42.94	.29	1.11	-.82
L	1	ASSEMBLE BACK-UP INFORMATION FOR USE DURING RECOVERY PROCESS TRANSFER OF PERSONNEL OR EQUIPMENT USING REMOTE DEVICES	6.01	51.35	-45.34	.08	.86	-.79
L	16	DEVELOP PROCEDURES FOR REPORTING SUSPECTED MAINTENANCE MANAGEMENT INFORMATION CONTROL SYSTEM (MICS) HARDWARE FAILURE ANALYZE SYSTEMS REJECT REPORTS (TRANSACTION IDENTIFIER CODE : RUP) TO IDENTIFY AREAS REQUIRING TRAINING REVIEW OR VALIDATE PROPOSALS OR REQUESTS FOR RELOCATION OF MICS HARDWARE	6.50	54.50	-48.01	.08	.87	-.79
G	15	DEVELOP PROCEDURES FOR REPORTING SUSPECTED MAINTENANCE MANAGEMENT INFORMATION CONTROL SYSTEM (MICS) HARDWARE FAILURE ANALYZE SYSTEMS REJECT REPORTS (TRANSACTION IDENTIFIER CODE : RUP) TO IDENTIFY AREAS REQUIRING TRAINING REVIEW OR VALIDATE PROPOSALS OR REQUESTS FOR RELOCATION OF MICS HARDWARE	3.98	54.95	-50.97	.03	.83	-.80
G	3	ANALYZE SYSTEMS REJECT REPORTS (TRANSACTION IDENTIFIER CODE : RUP) TO IDENTIFY AREAS REQUIRING TRAINING REVIEW OR VALIDATE PROPOSALS OR REQUESTS FOR RELOCATION OF MICS HARDWARE	3.84	56.31	-52.46	.03	.84	-.82
G	34	REVIEW OR VALIDATE PROPOSALS OR REQUESTS FOR RELOCATION OF MICS HARDWARE	4.47	58.11	-53.64	.04	.70	-.66
G	35	SCHEDULE ON-LINE TIME FOR COMPUTER DIRECTED TRAINING SYSTEMS	3.28	57.21	-53.92	.02	.76	-.75
G	21	INITIATE, PREPARE, OR REVIEW DIFFICULTY REPORTS (DIREFS)	4.61	59.01	-54.40	.04	.75	-.71
G	12	COORDINATE WITH FUNCTIONAL MANAGERS TO INSURE SYSTEM MANAGEMENT INTEGRITY	4.05	58.56	-54.51	.04	1.08	-1.04
L	15	OPEN OR CLOSE REMOTE DEVICES	33.61	89.64	-56.03	.79	1.83	-1.04
G	18	INITIATE DELETE HISTORY PROCEDURES (DLH)	4.81	60.81	-56.20	.04	.91	-.87
G	25	MAINTAIN REJECT NARRATIVE RECORDS	3.98	60.36	-56.38	.04	.89	-.85
G	5	BUILD OR UPDATE FILES MAINTENANCE CONTROL RECORDS (SUCH AS URM, MIM, OR PDI)	4.82	61.26	-56.44	.06	.94	-.88
G	1	ANALYZE BEGINNING-OF-DAY (BOD) FILE DENSITY REPORTS	4.33	60.81	-56.48	.04	1.04	-1.00
G	19	INITIATE FILE SEGMENTATION OR RESEGMENTATION (SE6/SE6) PROCEDURES	3.55	60.81	-57.46	.03	.90	-.87
G	10	PERFORM OPERATOR MAINTENANCE ON SYSTEM HARDWARE SUCH AS REMOTES OR PRINTERS	4.81	62.61	-58.00	.05	1.16	-1.11
G	4	BRIEF STAFF AGENCIES OR USERS ON AVAILABILITY OF PROGRAMS OR ROUTINES	5.46	65.77	-60.11	.05	1.11	-1.06
G	33	PROCESS TRANSACTIONS TO OBTAIN PRINTS OF SUBSYSTEM RECORDS	6.01	66.67	-60.66	.09	1.42	-1.32
G	31	PREPARE OR MAINTAIN EXECUTION CARDS FOR SPECIALIZED PROGRAMS SUCH AS FILE UPDATE (FUD) OR "PSEUDO" PROGRAMS	4.54	65.32	-60.77	.06	1.08	-1.03
G	20	INITIATE PERIODIC OFF-BASE REPORTS SUCH AS AUTOMATED REPORTS TO COMMANDS OR HEADQUARTERS	6.29	67.12	-60.83	.07	1.27	-1.19
G	9	COORDINATE OPERATION OR SCHEDULING OF REMOTE LINE PRINTERS WITH USERS	6.22	67.57	-61.35	.07	1.33	-1.26
G	14	DETERMINE FILE SIZE REQUIREMENTS	5.03	67.12	-62.09	.05	1.07	-1.02
G	23	INSTRUCT SYSTEM OPERATORS ON SYSTEM CHANGES OR PROBLEMS SUCH AS EXTENDED DOWN TIME PROCEDURES	5.03	67.12	-62.09	.05	1.26	-1.21

DIFFERENCES BETWEEN SPC002 AND SPC003		601F1	PAGE	96	AF HUMAN RESOURCES LABORATORY AIR FORCE SYSTEMS COMMAND			
6	10		4.47	67.57	-53.10	.04	1.19	-1.15
6	36		6.50	69.62	-53.32	.11	1.35	-1.24
6	8		6.99	71.17	-64.18	.07	1.37	-1.30
6	29		4.40	70.72	-66.32	.06	1.52	-1.46
6	11		5.52	73.42	-67.90	.05	1.43	-1.38
6	28		5.52	73.42	-67.90	.07	1.47	-1.40
6	26		4.61	72.52	-67.91	.05	1.39	-1.34
6	17		6.64	74.77	-68.19	.10	1.51	-1.41
6	13		9.08	77.93	-68.84	.13	1.65	-1.52